

BUDGET STATEMENT NUMBER 2

DEPARTMENTAL ESTIMATES

VOTE NUMBER 1

PROVINCIAL ADMINISTRATION

To be appropriated by Vote in 2004/05

R 308 932 000

Responsible MEC
Administering Department
Accounting Officer

Premier
Provincial Administration
Director-General

1. OVERVIEW

Core functions and responsibilities

A professional service to the Premier as the chief political executive of the Western Cape provincial government.

Optimal support services to the Director-General.

Sound inter- and intra-governmental relations and co-ordinated and integrated planning through support to the executive and administrative structures.

An integrated e-Governance, information communication technology (ICT) and information technology (IT) strategy enabling efficient and effective governance.

A high quality, well functioning provincial administration renowned for good corporate governance and service delivery.

A highly professional legal establishment providing sound legal advice to ensure legal certainty for the provincial departments in the execution of its functions.

A highly professional forensic audit establishment assuring adequate and effective governance, risk management and control processes.

Effective, efficient and economic utilisation of financial resources within the department.

Transformed workforce with competent, empowered and performance focussed employees in the department.

Vision

A provincial government that improves growth and hope (*iKapa elihlumayo*) through integrated governance excellence in the Western Cape Province.

Mission

To provide strategic direction and management support to the Western Cape provincial line departments in an integrated, collaborative and co-ordinated manner.

Main services

Support services to Premier, Director-General and Cabinet.

Policy and strategic management services.

All inclusive information technology services.

Transversal corporate service delivery.

Legal and Forensic audit services.

Financial, personnel and administrative support services to the department.

Demands and changes in services

Closer co-operation with the State information and technology agency (SITA) as prescribed by the SITA Amendment Act, 2002 (Act 38 of 2002).

Unforeseeable litigation.

Restructuring necessitated by provincial policies and statutory requirements.

Acts, rules and regulations

The key legislation that governed the existence of this department at the time is summarised below:

- Constitution of the Republic of South Africa, 1996 (Act 108 of 1996)
- Constitution of the Western Cape, 1998 (Act 1 of 1998)
- Public Service Act of 1994 (as amended)
- Public Finance Management Act, 1999 (Act 1 of 1999)
- Labour Relations Act, 1995 (as amended)
- Employment Equity Act, 1998 (Act 55 of 1998)
- Basic Conditions of Employment Act, 1997 (Act 75 of 1997)
- Archives Act, 1962 (Act 6 of 1962)
- Protection of Information Act, 1982 (Act 84 of 1982)
- Occupational Health and Safety Act, 1993 (Act 85 of 1993)

Budget decisions

Restructuring of the department during the past financial year entailed the shifting of functions between programmes together with the relevant funding. The transfer of the Internal audit function, together with the funds, to the Provincial Treasury while Forensic audit remained part of this department. The process of the decentralisation of bursaries to the relevant departments has been finalised. A new establishment for the previous Information Technology Chief Directorate was approved and is now known as the Centre for E-Innovation with the subsequent changes to the programme structure for the said programme. The Chief Directorate Provincial training, registers the need for an organisational redesign in line with the natural skills development strategy and the Human resource development strategy for the Public Service.

2. REVIEW 2003/04

Office of the Premier: In May 2003 the Premier authorised the restructuring of his office by shifting the Chief Directorate Human rights and protocol to the Branch: Provincial co-ordination and Information Technology.

Subsequent to the above, the budget for the Office of the Premier was restricted and reprioritised in line with the requirements of the new establishment to ensure effective and efficient management of its resources.

In June the Province of the Western Cape was informed by the National Presidency that the President wished to have an Imbizo in the Western Cape.

A Provincial co-ordination team together with a National team consisting of representatives from the Presidential Office and Government communication information system (GCIS) was appointed and micro-managed a successful, well-organised and professional Imbizo.

Provincial co-ordination: The management capacity in the Office of the Premier and Office of the Director-General was strengthened through the establishment of the Chief Directorate Policy and strategic management. This Chief Directorate will provide policy and strategic management support to the executive and administrative structures. Administrative clusters for the social and economic sectors as well as for governance and administration and appropriate cabinet committees were established.

Human rights programmes: Focused on developing and/or completing a number of tools and mechanisms to assist the public service in the Western Cape in the effective implementation of integrated strategies over the next number of years and thus creating opportunities for improved quality of life of targeted groups (persons with disabilities, women and the youth) through integrated, collaborative and co-ordinated efforts. These are among other things: mainstreaming training package, proposal by the Human Sciences Research Council for development of an integrated monitoring, evaluation and reporting system, communication strategy, co-ordinated structures model for engagement between government departmental focal units and civil society organisations.

International Relations: Despite the disruptive environment of a stretched out restructuring process, the office for international relations managed to continue delivering its services to both internal as well as external clients. Some of the successful ventures during the first quarter of this financial year are the participation at a top level Western Cape delegation led by the Premier in a conference trade, tourism and investment in London in July 2003; the development of cooperative relations with Botswana as supported by a visit of a senior Western Cape delegation to Botswana in April 2003; and the hosting of a Bavarian Senior Executive Training Program here in the Western Cape together with the Cape Administrative Academy during June 2003.

Moral regeneration: Focussed on establishing partnerships on various levels.

Centre for E-Innovation - In addition to the Hospital Information System (HIS), significant progress was made with the development of other major systems in Health relating to the area of Nursing Management, Obstetrics and Gynaecology, Health Surveillance and Emergency Services.

Infrastructure was provided for at least 25 Health institutions in the region for LOGIS for improved logistics and inventory management. Infrastructure upgrades were also completed for at least 30 Health sites for the first phase of improved patient management systems to improve healthcare and revenue collection.

The successful award of the Regional Pharmacy tender valued at R10m was completed.

While the rollout of the Child youth care application (CYCA) and Social registries continued, significant progress was made with the development of other major systems in Social services and poverty alleviation that will enable the improved management of funding programmes Programme management system (PMS) and institution administration system.

The Health and Social services sector has adopted an aggressive approach to enable the integration of systems between Health and Social services, as well as various levels of government to the benefit of the citizen.

A number of high priority systems were implemented, e.g. the Internet content management system, the Cape Gateway Internet Portal, the E-works Web enabled systems for Works, the Education Khanya Project, the expansion of the Exams systems, the Cape connexion (internet café's) and the new Western Cape Provincial Administration Intranet web page, to enable and promote processes.

The network infrastructure was enhanced to cater for the increased demands (800 new users) while IT services was expanded to cope with the increased workload and complexity.

Concerted efforts were made to stabilise the Information Technology employment contract situation, including consultation with the national Minister for Public Service and Administration.

Corporate services: Conclusion of several collective agreements, management of labour related matters and the compilation and presentation of labour relations training courses; introduction of new human resources policy guidelines; implementation of the Provincial Performance Management System; full compliance with resolution 7/2002 for restructuring and transformation; launch and implementation of a certification/accredited Training Programme for Personnel Managers.

The following training interventions were presented/facilitated by the Cape Administrative Academy: 2 Senior executive management programmes; 1 Provincial executive programme (PEP); 2 Leadership development programmes; 4 Project management courses; 2 Secretary seminars; 2 Policy making in government courses; 10 Xhosa language training courses; 1 Mentorship course; 3 Women in management courses; 1 International benchmarking and Best practice development programme (Malaysia); 1 Municipal management course; 426 Computer software training course; 425 internal training courses; 19 decentralised training course, presented in George and Vredendal; 3 Internal development weeks for staff of the Cape Administrative Academy.

Technical (training) support was given in terms of: The establishment of Workplace skills plans for all Provincial Departments; advice in terms of the establishment of training academies in Gauteng, Free State and KwaZulu/Natal; facilitation of management training for municipal managers; facilitation of a Transformation and Restructuring Workshop; facilitation of a Whistle blowing workshop for the Provincial Service Commission; assistance with the placement of 54 intern students at various Provincial Departments; Facilitation of various training programmes for South African management development institute (SAMDI).

International linkages on the training terrain: Singapore and Malaysia - visit by Chief Director: Provincial training and Director: Cape Administrative Academy and also a delegation of 19 senior officials attended an International Benchmarking and Best practice development programme; Botswana - discussions with the High Commissioner; India - discussions with the High Commissioner; Commonwealth Secretariat - discussion with management; Italy - delegation visited Kromme Rhee; USA - People to People delegation visited Kromme Rhee.

Institutional development in respect of training: Establishment of Departmental training committees; managing the Human resource development (HRD) Forum; managing Provincial training and personnel development Committee; attend meetings of Public sector education and training authority (PSETA) Board; attend meetings of the National Public Service Trainers' Forum; facilitate and attend meetings of the South African Association for Public Administration and Management (SAAPAM); facilitate an orientation session for the Office of the Premier.

Successfully rendered support services: provision of gymnasium and catering facilities; 24 hour accessible security services were rendered; the Provincial sports day was organised and 2 Provincial Gazettes were published weekly.

Rendered communication services through marketing activities by participation in public events; issuing of newsletters; rendering of media liaison services; production of brochures; leaflets; posters and rendering of translation services.

In order to enhance overall service delivery levels in the Province, 146 organisational development projects were completed, as per year programme, e.g. Department of Health in line with 2010 Health Plan, Provincial Treasury and Centre of E-Innovation; good progress was made with the statutory mandate regarding job evaluation, evaluation of Senior Management Service (SMS) posts completed.

Legal services: Formal legal opinions and comments on national legislation were prepared, provincial legislation was drafted or edited. Legal support rendered i.r.o. contracts, litigation matters and cabinet submissions and assistance with misconduct inquiries and special investigations were conducted in order to ensure sound management decisions and regularised governance and administration actions.

Forensic audit: Various forensic audits were performed as well as the rendering of assistance to the Desai Commission of Enquiry.

Office of the Director-General: The Office enhanced its optimal functioning in response to the strategic shift in the service delivery approach of the Provincial Administration: Western Cape. Departmental Top Management meetings refocused with a view to enhancing co-operative governance within the Department and attendance extended on occasion. A Departmental Senior Management Service (SMS) was established with a view to address issues in an integrated and holistic manner and to enhance buy-in of all members of the Department's SMS in drafting a new strategic plan. Departmental Top Management regularly meets with the Premier on a structured basis.

During March 2003 the Director-General established a Reference Committee and appointed case managers who are experts in the fields of discipline, to fully investigate all the findings and recommendations of the Desai Commission. This included an outside expert to independently deal with the procurement of the WatchDog and Human resource (HR) experts from outside the department Provincial Administration Western Cape fully investigated the findings of the Commission regarding the awarding of certain Human resource (HR) related issues.

The impasse related to the IT contract situation (the alleged *ultra vires* contractual status and payment of "market related salaries" to IT staff) was addressed progressively and to ensure an effective and efficient and operational IT establishment which would be able to provide a complete Information Technology (IT), Information Communication Technology (ICT) and Knowledge economy and e-Government (KEEG) service to the Provincial Government as a whole and to ensure that IT is used as a business enabler in achieving strategic goals and objectives. The IT matter was the subject of ongoing consultation in the Western Cape Bargaining Council, an Organisational Development investigation into different functional models for the management of inter alia IT, extensive consultants in this regard with employee representatives and Provincial Top Management. This emanated into Cabinet approving the new model in principle.

A Multi-departmental Human resources management task team had been established by the Director-General to make proposals and obtain a mandate for the strategy to be followed to address (and normalise) the contract appointment dilemma.

The Task Team has completed its models, tested such and consulted such with senior representatives of the Minister for the Public Service and Administration. A formal proposal was presented to the said Minister for consideration and has subsequently been approved within the timeframe (1 January 2004) afforded by the said Minister. As part of the IT project, Cabinet has approved the establishment of a newly created "Centre for E-Innovation" to be placed in the Department with effect from 1 April 2004.

As a dynamic Office striving to be the centre of government which progressively succeeds in achieving the greater vision of the Provincial Government through governance excellence in an integrated, collaborative and co-ordinated manner, regular revision of the effectiveness of its structures necessitate further Departmental restructuring/redirection. The Forensic audit function was moved to the Branch Legal services with effect from 1 August 2003. The Branch Legal services was able to strengthen its capacity on SMS level and the filling of further vacancies will receive appropriate attention. Successes, were obtained in negotiating a more favourable tariff structure with SITA and it is foreseen that concluding Service level agreements with SITA will further facilitate the savings.

Financial management: Separate Financial management and Personnel management and Administrative support offices were established and functions were centralised to ensure effective and efficient management of its resources.

Personnel management and administration: Separate Financial management and Personnel management and Administrative support offices were established and functions were centralised to ensure effective and efficient management of its resources.

3. OUTLOOK FOR 2004/05

Office of the Premier: To provide a professional service to the Premier as the Chief Political Executive of the Western Cape Provincial Government that improves growth and hope (*iKapa elihlumayo*) in the Western Cape Province. The office will ensure stability in Government during the 2004 election year and ensure continuity in the Province's Premier function and provide support for transversal government communication actions and Imbizos.

Provincial Co-ordination:

The Policy and strategic management unit will maintain and enhance the governance and administration, economic and social and cabinet clusters to ensure greater integration and co-ordination of departmental planning and to foster co-operative governance.

The role the Provincial Development Council (PDC) will be assessed to ensure a more participative and responsive governance through organised civil society participation in government processes.

Human rights to ensure service delivery that is responsive to the needs of the public service in the Western Cape towards growth, hope and development - *iKapa elihlumayo* - of targeted vulnerable groups as informed by Integrated Provincial Disability, Youth, Women Empowerment and Gender Strategies.

International relations: An audit of all the bilateral co-operation agreements was conducted and a report was presented to the Premier and the Director-General. This is still under consideration. It is envisaged that a renewed focus would be placed on those co-operation agreements that are successful to produce more results. At the same time efforts are underway to develop constructive relations with various African countries such as Botswana. The annual reception hosted by the Premier for the members of the diplomatic and consular corps stationed in Cape Town will take place in the next few months. This function is one of the highlights of the year since it provides a good opportunity for the Premier and Ministers to interact with all the members of the diplomatic community in the Western Cape.

Moral Regeneration: To develop a strategic plan to guide the work of integrated provincial structures and partnerships.

Centre for E-Innovation: The further roll-out of the Hospital Information System to 4 pilot sites in the Metro region to over a 100 additional users covering an additional 800 plus beds and over 350 Outpatient visits per day. This will be followed by an envisaged rollout to a further 15 hospitals during 2004/05 in mainly the Metro area but also covering the majority hospitals in other regions. This rollout will bring on board a further 640 users , 3800 beds and 2300 Outpatient visits per day.

The Regional Pharmacy tender will commence assisting with the coherent management of pharmaceuticals improving Healthcare and reducing stock losses in 38 hospitals in the regions.

In addition other major systems in Health relating to the area of Nursing management , Obstetrics and Gynaecology, Business Intelligence and Health Surveillance will be implemented. Technical support will also be provided in the vital areas of rolling out IT solutions in Primary Health Care and the National Anti-retroviral treatment (Aids) programmes.

In 2004/05 the LOGIS rollout in Health will be completed and Infrastructure will be upgraded for 62 sites in Health and Social services for the implementation of Basic Accounting System (BAS), providing access to over 600 users.

In Social services the rollout of Social registries, Child youth care application (CYCA) PMS (Programme Management Systems), Institution Administration System (IAS) and Geo-graphical information system (GIS) for Social services will continue. A particular emphasis will be placed in the development and implementation of Executive Information System (EIS) to improve the availability of quality management information to enable effective management decision-making.

Further securing of Network Infrastructure will be done. Capacity will be provided for the increase in services and maturing the existing investment in infrastructure. Extending the wide area network to Local government structures, which will facilitate data communication between all three tiers of government. Against the background of an increase in the demand for (Information Communication Technology (ICT) services and escalating costs, the decline in the financial allocation is a serious concern.

Corporate Services: To ensure a safe, transformed, competent, empowered and performance focused workforce, several processes will be embarked on to develop and implement human resource management policy frameworks and guidelines; to negotiate relevant collective agreements; to train provincial officials in labour relations matters; to further professionalise performance management; to further professionalise human resources management through the certification/accreditation of personnel managers through a structured training programme; implementation of a new provincial bargaining structure as per national directive; create further capacity for specialised labour law/research expertise.

Apart from enhancing the training provided by the Cape Administrative Academy, special focus will be placed on the development of transversal training norms and standards and the further roll-out of decentralised training. The Chief Directorate Provincial training will develop an internal human resource development strategy, focusing on skills development and staff development.

Further consolidation/enhancement of the provincial risk management strategy will receive specific attention. The Development of record management systems for departments as per National Archives directives will be finalised; and other organisational development projects will be completed as requested. Various communication initiatives will be developed as required.

Legal services: The vacancies at Legal services will be duly filled in order to ensure a full complement of professional legal expertise in order to enhance management decision and regularise governance and administrative actions.

Forensic audit: The effectiveness of the Audit committee's) will be addressed to ensure value adding by such committee's) to the financial management processes of provincial departments.

Office of the Director-General: The Office will further enhance its optimal functioning (service delivery to the Premier, other members of the Executive, public and provincial departments) in response to the needs of its clients towards growth and hope (*iKapa elihlumayo*). A greater emphasis will be put on special pro active advisory and research services pertaining to selected issues of strategic importance effectively, efficiently and economically. As a dynamic Office striving to be the centre of government which progressively succeeds in achieving the greater vision of the Provincial Government through governance excellence in an integrated, collaborative and co-ordinated manner, it is accepted that regular revision of the effectiveness of its structures may necessitate further Departmental restructuring/redirection.

Cabinet has already approved the establishment of a newly created "Centre for E-Innovation " to be placed in the Department with effect from 1 April 2004. As the central point of the Western Cape Provincial Government, the Director-General will furthermore re-align his Department constantly to facilitate and monitor compliance with national initiatives such as New Economic Partnership for African Development (NEPAD), the Moral Regeneration initiative, HIV/Aids initiative and other transformation issues.

Successes were obtained in negotiating a more favourable tariff structure with SITA and it is foreseen that concluding Service Level Agreements with SITA will further facilitate the savings.

Financial management: The Directorate will be responsible for the successful implementation of the Basic Accounting System (BAS) in the department with effect from 1 April 2004 and all vacancies will be filled to ensure maximum capacity.

Personnel management and administration: To fill all vacant posts in the department. To fully implement performance Management. To establish a functional HIV/Aids Committee.

4. RECEIPTS AND FINANCING

4.1 Summary of receipts

Table 4.1 hereunder gives the sources of funding for the vote.

| Table 4.1 | | | | | | | | | | |
|----------------------------------|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Summary of receipts | | | | | | | | | | |
| Provincial Administration | | | | | | | | | | |
| Receipts | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Equitable share | 198 041 | 278 347 | 334 877 | 308 379 | 325 834 | 322 121 | 299 099 | (7.15) | 301 796 | 311 517 |
| Conditional grants | | | | | | | | | | |
| Departmental receipts | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 | (70.95) | 396 | 396 |
| Financing | | | | | | | 9 437 | | | |
| Total receipts | 199 427 | 279 089 | 335 724 | 308 775 | 326 230 | 323 484 | 308 932 | (4.50) | 302 192 | 311 913 |

4.2 Departmental receipts collection

Table 4.2 below is a summary of the receipts the department is responsible for collecting.

| Table 4.2 | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Departmental receipts | | | | | | | | | | |
| Provincial Administration | | | | | | | | | | |
| Departmental receipts | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Tax receipts | | | | | | | | | | |
| Non-tax receipts | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 ^a | (70.95) | 396 | 396 |
| Sale of goods and services other than capital assets | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 | (70.95) | 396 | 396 |
| Fines, penalties and forfeits | | | | | | | | | | |
| Interest, dividends and rent on land | | | | | | | | | | |
| Transfers received | | | | | | | | | | |
| Sale of capital assets | | | | | | | | | | |
| Financial transactions | | | | | | | | | | |
| Total departmental receipts | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 | (70.95) | 396 | 396 |

^a Includes abnormal load permits, special vehicle registration numbers, trading account: surpluses, letting of immovable property, administration fees and taxi permits.

5. PAYMENT SUMMARY

5.1 Programme summary

Table 5.1 below shows the budget or estimated expenditure per programme and Table 5.2 per economic classification (in summary). Details of the Government Financial Statistics (GFS) economic classifications are attached as an annexure to this vote.

| Table 5.1 Summary of payments and estimates: Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Programme | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Office of the Premier | 5 231 | 7 449 | 11 631 | 13 326 | 14 978 | 13 419 | 13 075 ^a | (2.56) | 13 718 | 14 018 |
| 2. Provincial co-ordination | 10 893 | 19 726 | 15 653 | 17 784 | 19 204 | 17 276 | 19 619 | 13.56 | 20 644 | 21 137 |
| 3. Centre for E-Innovation | 123 711 | 187 039 | 238 403 | 193 187 | 207 835 | 213 997 | 176 438 | (17.55) | 167 686 | 173 177 |
| 4. Corporate services | 51 030 | 46 363 | 47 178 | 52 537 | 52 310 | 50 912 | 58 188 | 14.29 | 61 127 | 62 345 |
| 5. Legal services | 4 288 | 7 911 | 8 894 | 13 566 | 13 566 | 11 094 | 15 689 | 41.42 | 16 371 | 16 651 |
| 6. Office of the Director-General | 3 884 | 7 038 | 5 369 | 4 720 | 4 785 | 3 569 | 10 220 | 186.35 | 5 452 | 5 652 |
| 7. Financial management | 307 | 3 563 | 8 596 | 7 997 | 7 997 | 7 937 | 9 457 | 19.15 | 10 273 | 11 512 |
| 8. Personnel management and administration | 83 | | | 5 658 | 5 555 | 5 280 | 6 246 | 18.30 | 6 921 | 7 421 |
| Total payments and estimates | 199 427 | 279 089 | 335 724 | 308 775 | 326 230 | 323 484 | 308 932 | (4.50) | 302 192 | 311 913 |
| ^a Premier remuneration payable. Salary: R570 084. Car allowance: R142 521. | | | | | | | | | | |

5.2 Summary by economic classification

| Table 5.2 Summary of provincial payments and estimates by economic classification: Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 157 124 | 174 249 | 198 557 | 270 087 | 277 128 | 275 745 | 260 880 | (5.39) | 266 094 | 275 549 |
| Compensation of employees | 78 567 | 83 575 | 91 987 | 117 891 | 116 797 | 104 041 | 128 770 | 23.77 | 137 112 | 143 661 |
| Goods and services | 78 557 | 90 674 | 106 570 | 152 196 | 160 331 | 171 704 | 132 110 | (23.06) | 128 982 | 131 888 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 1 562 | 11 428 | 7 269 | 4 337 | 4 299 | 4 303 | 4 941 | 14.83 | 5 204 | 5 397 |
| Provinces and municipalities | 193 | 205 | 223 | 227 | 242 | 246 | 613 | 149.19 | 625 | 625 |
| Departmental agencies and accounts | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | 83 | 90 | | 298 | 245 | 245 | 900 | 267.35 | 1 000 | 1 000 |
| Households | 28 | 35 | | | | | | | | |
| Payments for capital assets | 40 741 | 93 412 | 129 898 | 34 351 | 44 803 | 43 436 | 43 111 | (0.75) | 30 894 | 30 967 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 40 741 | 93 412 | 129 898 | 34 351 | 44 803 | 43 436 | 43 111 | (0.75) | 30 894 | 30 967 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 199 427 | 279 089 | 335 724 | 308 775 | 326 230 | 323 484 | 308 932 | (4.50) | 302 192 | 311 913 |

5.3 Transfers to public entities

| Table 5.3 Summary of departmental transfers to public entities Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Public entities | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Provincial Development Council | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Total departmental transfers to public entities | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |

5.4 Transfers to local government

| Table 5.4 Summary of departmental transfers to local government by category Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Departmental transfers | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Category A Category B Category C | | | | | | | 350 | | 350 | 350 |
| Total departmental transfers to local government | | | | | | | 350 | | 350 | 350 |

Note: Excludes regional services council levy.

6. PROGRAMME DESCRIPTION

6.1 PROGRAMME 1: OFFICE OF THE PREMIER

PURPOSE:

To provide a professional service to the Premier as the chief political executive of the Western Cape provincial government.

ANALYSIS PER SUB-PROGRAMME:

Personal support

to provide administrative and financial support services to the Premier

Executive support

to manage the communication functions related to the Premier and the Provincial Government

to provide support services to the Premier by management of appointments, correspondence and rendering of logistical and organisational support services

Imbizos

to cater for presidential and provincial Imbizos

POLICY DEVELOPMENTS:

The Office's main function is to, within the ambit of the Public Service Act, 1994 (as amended), support the Premier in his strategic role and function and in executing its support function the Office will contribute meaningfully to the objectives of *iKapa elihlumayo*.

CHANGES: POLICY, STRUCTURE, SERVICE ESTABLISHMENT, ETC. GEOGRAPHIC DISTRIBUTION OF SERVICES:

Due to the restructuring of the Office of the Premier, the Human rights sub-programme as well as the Protocol element were shifted from Programme 1: Office of the Premier to Programme 2: Provincial co-ordination.

EXPENDITURE TRENDS ANALYSIS:

Due to the restructuring of this Programme now only makes provision for the Premier, his support staff and official residence, as well as catering for presidential and provincial Imbizos. It constitutes 4.23% of the total budget of the department for 2004/05.

SERVICE DELIVERY MEASURES:

| PROGRAMME 1: OFFICE OF THE PREMIER | | | | | | | |
|---|---|---|--|---|--|--|--|
| Sub-programme 1.1: Personal support | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Provide administrative and financial support services to the Premier. | % of administrative documents dealt with and general administrative support provided. | Process documentation to finalise requests and ensure budgetary and expenditure compliance. | 100 | 100 | 100 | 100 | 100 |
| Provide effective support at the official residence, Leeuwenhof. | No. of functions facilitated/arranged. | Fully functional service at the official residence. | 100 | 100 | 100 | 100 | 100 |
| | Level (%) at which residence is maintained and kept in sound order. | | 75 | 90 | 100 | 100 | 100 |

| Sub-programme 1.2: Executive support | | | | | | | |
|--|--|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Manage communication functions related to the Premier. | % of effectiveness of communication and event management strategy. | Communication and event management strategy in place. | 100 | 100 | 100 | 100 | 100 |
| | Success rate (%) of integration and implementation of communication planning, marketing and advertising. | Effective external and internal communication. | 100 | 100 | 100 | 100 | 100 |
| | % of effectiveness in participating in legislative process. | Premier able to participate in the provincial parliament and National Council of Provinces. | 100 | 100 | 100 | 100 | 100 |
| Provide executive support services to the Premier. | % Effectiveness of liaison with executive authorities from line function departments in Province as well as with other spheres of government and the public. | Sound inter and intra governmental co-ordination and co-operation. | 100 | 100 | 100 | 100 | 100 |
| | % of satisfied citizens interacting with the Premier. | Management of appointments, correspondence and rendering logistical and organisational support services. | 100 | 100 | 100 | 100 | 100 |

| Sub-programme 1.4: Imbizos | | | | | | | |
|--|------------------------------------|--------------------------------|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Cater for presidential and provincial Imbizos. | % effectiveness of events managed. | Professional events organised. | Not applicable. | 70 | 100 | 100 | 100 |

| Table 6.1 Summary of payments and estimates - Programme 1: Office of the Premier Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|---|------------------|------------------|
| Sub-programme | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Support services Administration Leeuwenhof support | 5 231 5 231 | | 9 311 9 311 | 6 612 6 612 | 7 109 6 222 | 5 657 4 854 | 5 904 4 901 | 4.37 0.97 | 6 410 5 314 | 6 567 5 413 |
| 2. Executive support | | 6 449 | 2 320 | 6 714 | 6 669 | 6 562 | 7 171 | 9.28 | 7 308 | 7 451 |
| 3. Office of the Provincial Minister | | 1 000 | | | | | | | | |
| 4. Imbizos | | | | | 1 200 | 1 200 | | (100.00) | | |
| Total payments and estimates | 5 231 | 7 449 | 11 631 | 13 326 | 14 978 | 13 419 | 13 075 | (2.56) | 13 718 | 14 018 |

| Table 6.1.1 Summary of provincial payments and estimates by economic classification - Programme 1: Office of the Premier Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 5 022 | 7 000 | 11 570 | 12 588 | 14 443 | 12 884 | 12 789 | (0.74) | 13 396 | 13 696 |
| Compensation of employees | 3 653 | 4 732 | 6 031 | 7 126 | 7 131 | 5 572 | 7 590 | 36.22 | 7 978 | 8 274 |
| Goods and services | 1 369 | 2 268 | 5 539 | 5 462 | 7 312 | 7 312 | 5 199 | (28.90) | 5 418 | 5 422 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 37 | 11 | 13 | 17 | 17 | 17 | 18 | 5.88 | 21 | 21 |
| Provinces and municipalities | 9 | 11 | 13 | 17 | 17 | 17 | 18 | 5.88 | 21 | 21 |
| Departmental agencies and accounts | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | 28 | | | | | | | | | |
| Payments for capital assets | 172 | 438 | 48 | 721 | 518 | 518 | 268 | (48.26) | 301 | 301 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 172 | 438 | 48 | 721 | 518 | 518 | 268 | (48.26) | 301 | 301 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 5 231 | 7 449 | 11 631 | 13 326 | 14 978 | 13 419 | 13 075 | (2.56) | 13 718 | 14 018 |

6.2 PROGRAMME 2: PROVINCIAL CO-ORDINATION

PURPOSE:

To ensure co-ordinated and integrated planning and development, sound inter- and intra-governmental and international relations.

ANALYSIS PER SUB-PROGRAMME:

Administration

to ensure smooth and effective functioning of the branch

Provincial development council

to make funds available to the public entity in terms of the legal provisions governing the financial relations between the Province and the Council

to meet statutory and financial obligations

Human rights and Protocol

to ensure that integrated provincial strategies targeting vulnerable groups are effectively implemented, monitored, evaluated and reported on through integrated, collaborative and coordinated effort

to establish integrated provincial structures and partnerships for moral regeneration

to promote sound international relations, provide strategic advice, manage protocol and to administer provincial honours

Policy and strategic management

to strengthen and support the Cabinet, Cabinet Committee and Cluster system to facilitate and co-ordinate in terms of policy formulation and planning

to ensure effective, efficient and responsive intergovernmental relations and information management service

Special project team: Elections

To facilitate ID and Birth Registration

POLICY DEVELOPMENTS:

Provincial Co-Ordination

Deepening inter- and intra-governmental relations and co-ordinated and integrated planning through support to the executive and administrative structures.

Outreach to all local government and social partners to ensure establishment of human rights structures.

CHANGES: POLICY, STRUCTURE, SERVICE ESTABLISHMENT, ETC. GEOGRAPHIC DISTRIBUTION OF SERVICES:

Provincial co-ordination

The previous programme Policy and strategic management has changed to a sub-programme: Policy and strategic management within this programme and the previous sub-programmes: Cabinet support, Governance and administration cluster support and Economic and social cluster have been changed to elements of the aforementioned sub-programme.

A new component Information management was established and needs to be funded appropriately in terms of needs analysis.

The Chief Directorate: Human rights and International relations has been transferred from the Office of the Premier to the branch: Provincial co-ordination.

EXPENDITURE TRENDS ANALYSIS:

Provincial co-ordination

The expenditure of the programme, when comparative figures are included, has due to restructuring grown by 13.61% from 2002/03 to 2003/04 and 10.32% from 2003/2004 to 2004/2005. The programme now constitutes 6.35% of the departments budget.

SERVICE DELIVERY MEASURES:

| PROGRAMME 2: PROVINCIAL CO-ORDINATION | | | | | | | |
|---|---|---|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Sub-programme 2.1: Administration | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Smooth and effective functioning of the branch. | % compliance with the legislative prescripts. | Delivering administrative support services to management. | 100 | 100 | 100 | 100 | 100 |

| PROGRAMME 2: PROVINCIAL CO-ORDINATION | | | | | | | |
|--|---------------------------------------|-----------------------|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Sub-programme 2.2: Provincial Development Council | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Organised civil society participation in provincial planning through the Provincial Development Council. | Number of quarterly reports received. | Maintenance of PDC. | 4 | 4 | 4 | 4 | 4 |
| | % of completion. | Restructuring of PDC. | Not applicable. | 40 | 80 | 100 | 100 |

| Sub-programme 2.3: Human rights and protocol | | | | | | | |
|---|---|---|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Establishment of integrated provincial structures and partnerships for moral regeneration. | Number of trained and capacitated trainers ensuring improved service delivery annually. | Strategic direction and capacitating the public service focussing on mainstreaming as a strategy. | | | 25 | 25 | 25 |
| | % of well established strategic partnerships and structures one each for Youth, Gender, Disability and Moral Regeneration as well as 5 integrated structures at district municipal level. | Facilitating and coordinating partnerships initiatives flowing from integrated provincial strategies. | | | 50% | 75% | 100% |
| | Effective monitoring, evaluation and reporting system in place in the form of 1 (one) inclusive audit and audit report. | Promoting and ensuring performance, impact and best practice orientated service provision flowing from integrated provincial strategies. | | | 100% | 100% | 100% |
| | Well informed general public and public service through commemorative days celebrations. | Ensuring an informed public service and general public. | | | 100% | 100% | 100% |
| | % of well developed and sustainable programmes and projects. | Developing and financially supporting special programmes for the removal of barriers to equal participation, opportunities and benefits of targeted vulnerable groups in mainstream planning, development and implementation. | | | 50% | 75% | 100% |
| | | | | | | | |
| Provide strategic direction and co-operation of international relations, protocol and administration of provincial honours. | Successful implementation of international co-operation agreements and projects. | Promote sound international relations, facilitate and manage international co-operation agreements. | | | 100% | 100% | 100% |
| | Correct protocol observed at all times. | Manage protocol. | | | 100% | 100% | 100% |
| | Ensure high standards of awarding of provincial honours. | Administer provincial honours. | | | 100% | 100% | 100% |

| Sub-programme 2.4: Policy and strategic management | | | | | | | |
|---|---|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| To support the Provincial Cabinet in its role as the apex of the Provincial Government. | Number of cabinet meetings. Number of Cabinet Committee meetings. | Render an effective secretariat service to the Provincial Cabinet and its respective Committees. | | | 24 3 x 21 | 24 3 x 21 | 24 3 x 21 |
| Ensure good governance and integrated planning in the Province through: (a) Cluster management to facilitate and enhance socio-economic development. | % efficiency of an information and record management service that ensures co-ordinated and integrated planning, service delivery and development processes. | Ensure the gathering, safeguarding and provisioning of all information necessary to facilitate informed decision-making on provincial level. | | 60 | 80 | 90 | 100 |
| (b) The rendering of an efficient and effective support service to the Provincial cabinet and its committees. | % alignment of provincial priorities with that of National and the Integrated development plans (IDP's) of Local Municipalities. | Supporting programmes by strengthening the institutional network of the Executive and Administrative structure through: | | 60 | 80 | 100 | 100 |
| (c) The promotion of sound inter- and intra-governmental relations. | | The operationalisation of an effective, efficient, collaborative and co-ordinated cluster system. | | | | | |
| (d) Assisting the executive and administrative structures by the provisioning of relevant information. | | The promotion of sound inter- and intra-governmental relations. | | | | | |

| Table 6.2 Summary of payments and estimates - Programme 2: Provincial co-ordination Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Sub-programme | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Administration | | | | 2 488 | 2 488 | 2 195 | 2 611 | 18.95 | 2 733 | 2 793 |
| 2. Provincial Development Council | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| 3. Human rights and protocol | 2 894 | 12 763 | 8 731 | 6 200 | 6 120 | 5 261 | 7 446 | 41.53 | 7 856 | 7 916 |
| Human rights Protocol | 2 894 | 12 763 | 8 731 | 4 608 | 4 528 | 4 012 | 5 659 | 41.05 | 5 859 | 5 889 |
| | | | | 1 592 | 1 592 | 1 249 | 1 787 | 43.07 | 1 997 | 2 027 |
| 4. Policy and strategic management | 2 282 | 4 244 | 3 830 | 5 834 | 5 834 | 5 058 | 6 134 | 21.27 | 6 476 | 6 656 |
| Cabinet Governance and administration cluster | | | | 1 993 | 1 993 | 1 821 | 2 093 | 14.94 | 2 207 | 2 267 |
| Social and economic cluster | 2 282 | 4 244 | 3 830 | 1 943 | 1 943 | 1 424 | 2 043 | 43.47 | 2 157 | 2 217 |
| | | | | 1 898 | 1 898 | 1 813 | 1 998 | 10.20 | 2 112 | 2 172 |
| 5. Special Project Team: Elections | 4 855 | 81 | | | 1 500 | 1 500 | | | | |
| Total payments and estimates | 10 893 | 19 726 | 15 653 | 17 784 | 19 204 | 17 276 | 19 619 | 13.56 | 20 644 | 21 137 |

| Table 6.2.1 Summary of provincial payments and estimates by economic classification - Programme 2: Provincial co-ordination Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 9 314 | 8 367 | 8 550 | 13 593 | 15 013 | 13 085 | 15 244 | 16.50 | 16 057 | 16 357 |
| Compensation of employees | 4 664 | 5 166 | 5 314 | 8 943 | 8 973 | 7 045 | 10 575 | 50.11 | 11 089 | 11 304 |
| Goods and services | 4 650 | 3 201 | 3 236 | 4 650 | 6 040 | 6 040 | 4 669 | (22.70) | 4 968 | 5 053 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 1 266 | 11 110 | 7 058 | 3 823 | 3 823 | 3 823 | 3 942 | 3.11 | 4 093 | 4 286 |
| Provinces and municipalities | 8 | 12 | 12 | 11 | 11 | 11 | 364 | 3209.09 | 364 | 364 |
| Departmental agencies and accounts | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | 150 | | 150 | 150 |
| Households | | | | | | | | | | |
| Payments for capital assets | 313 | 249 | 45 | 368 | 368 | 368 | 433 | 17.66 | 494 | 494 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 313 | 249 | 45 | 368 | 368 | 368 | 433 | 17.66 | 494 | 494 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 10 893 | 19 726 | 15 653 | 17 784 | 19 204 | 17 276 | 19 619 | 13.56 | 20 644 | 21 137 |

6.3 PROGRAMME 3: CENTRE FOR E-INNOVATION

PURPOSE:

To optimise government service delivery, public participation and governance by transforming internal and external relations through the optimal utilisation of appropriate Information and Communication Technology (ICT).

ANALYSIS PER SUB-PROGRAMME:

Sub-programme: Administration

to render administrative services

Sub-programme: Policy and strategy

to provide strategic direction to the Cabinet and Provincial Top Management with regards to E-Government and ICT

Sub-programme: Planning and development

to plan and develop transversal e-Government/ICT projects and services

Sub-programme: Transversal

to manage transversal infrastructure and applications operations

Sub-programme: Health, Social services and Housing

to render Government Information Technology (GITO) management services to departments

Sub-programme: Education and Cultural affairs/Sport

to render Government Information Technology (GITO) management services to departments

Sub-programme: Economic, governance and administration

to render Government Information Technology (GITO) management services to departments

POLICY DEVELOPMENTS:

Information Technology and Knowledge Economy/E-Government (KEEG) united into a new organisation called the Centre for E-Innovation. The focus will be toward a new economy where information, information management and Information Communication Technology will become a major driver for the growth of the Western Cape. This Centre will be both driver and enabler to assist departments in reaching their economic, social and financial obligations.

CHANGES: POLICY, STRUCTURE, SERVICE ESTABLISHMENT, ETC. GEOGRAPHIC DISTRIBUTION OF SERVICES:

The service will be rendered across the Province and much emphasis will be placed on regional availability of services. The establishment will grow from an existing 151 (138 IT and 13 KEEG) posts to an approved number of 349 posts. The structure has increased from 2 to 7 sub-programmes.

EXPENDITURE TRENDS ANALYSIS:

There is a world wide emphasis on the demand for ICT services and which is specifically the case in Africa and South Africa. In order for the Centre to deliver on its mandate, the necessary funding must be provided. An increase in the National regulations and prescripts for ICT (e.g. use of SITA services, centralised procurement, Open Source software, Government Common Core Networks) have a direct influence on the demand for the growth in the IT budget.

SERVICE DELIVERY MEASURES:

| PROGRAMME 3: CENTRE FOR E-INNOVATION | | | | | | | |
|---|-----------------------------|---------------------------------|--|---|--|--|--|
| Sub-programme 3.1: Administration | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Provide administrative support services to the component. | % Compliance to prescripts. | General administrative support. | 100 | 100 | 100 | 100 | 100 |

| Sub-programme 3.2: Policy and strategy | | | | | | | |
|--|--|---|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Central norms and standards relating to Information Management and Information Communication Technology (ICT). Business and Service Level Agreements and co-ordination of the relationship with State Information Technology Agency (SITA). | % completion of Provincial ICT norms and standards policy. | Determine IM and ICT central norms and standards. | 60 | 80 | 90 | 100 | 100 |
| | Number of Citcom Meetings. | Consult IM and ICT central norms and standards. | 6 | 6 | 6 | 6 | 6 |
| | % maintenance of business agreement. | Negotiate and manage Business and Service Level Agreements with SITA. | 100 | 100 | 100 | 100 | 100 |
| | % of Service Level Agreements for all services rendered. | | | 100 | 100 | 100 | 100 |

| Sub-programme 3.3: Planning and development | | | | | | | |
|---|---|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| ICT support. | % effective of governance and administrative processes. | Provision of all IT related technical and professional support. | 80 | 90 | 95 | 100 | 100 |
| Development of transversal application systems. | % compliance to National and Provincial Standards. | Develop, implement and maintain transversal application systems. | 100 | 100 | 100 | 100 | 100 |
| | % of user satisfaction. | | Not applicable. | 70 | 70 | 75 | 80 |

| Sub-programme 3.4: Transversal | | | | | | | |
|---|---|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| A stable, up to date network infrastructure and desktop equipment, and more accessibility to computer services. | % compliance to international standards and best practises. | Implement and maintain Information Technology networks and Infrastructure. | | 100 | 100 | 100 | 100 |
| Maintain transversal applications. | % user satisfaction. | Stable transversal systems. | | 70 | 70 | 75 | 75 |
| End user support (Service Desk). | Number of workstations and file servers supported. | Support of workstations and file servers. | 7 000 | 10 500 | 11 500 | 12 500 | 13 500 |
| | Response time of call closure (hours). | Servicing all ICT related calls logged. | | 72 | 48 | 24 | 24 |

| Sub-programme 3.5: Health, Social services and Housing | | | | | | | |
|---|--|---|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Plan and develop, or rewrite, ICT projects and services for Health/Social services and Housing. | Number of signed off project milestones. | Delivered Applications; NIMS, CRADLE, CYCA, PMS, IAS, EDMS, GIS, Clinic system. | | 8 | 10 | 10 | 10 |
| Maintain delivered application systems. | Number of systems maintained. | Operational Application Systems. | | 80 | 88 | 98 | 108 |

| Sub-programme 3.5: Health, Social services and Housing (continued) | | | | | | | |
|---|--|--|--|---|--|--|--|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Ensure reliable IT infrastructure. | Number of sites supported. | Maintained, managed, and refreshed, IT Infrastructure. | | 35 | 45 | 60 | 70 |
| Ensure integrated and coherent ICT services. | Number of Technical Architectures. | Technical Architectures. | | | 3 | | |
| Align Information Systems development with business priorities. | Number of Master systems plans (MSP's). | Revised MSP's. | | | 3 | | |
| Ensure delivered services meet operational requirements. | Number of signed off SLAs. | Revised HIS SLA; Regional Pharmacy SLA; 3 user departments SLAs. | | | 5 | | |
| Align ICT with Health business plan. | Signed off ICT Strategy by Health Top Management. | ICT Strategy for Western Cape Health. | | | 100% | | |
| Provide effective management information for Health, Social Service & IT Infrastructure. | Percentage implemented. | Business Intelligence for Health, Social Services & IT Management. | | | 60% | 100% | |
| Provide Information Systems to effectively manage and dispense pharmaceuticals. | Number of Health institutions live with Regional Pharmacy application. | Stable application system, Delivered IT infrastructure. | | | 22 | 33 | 38 |
| Provide Information System to improve patient management workflow and reduce ordering errors. | Percentage complete. | Operational Order Comms & Results Reporting at 3 Academic hospitals. | | | | 40% | 100% |
| Provide Information Systems to effectively manage and bill hospital patients. | Number of Health institutions live with HIS application. | Stable HIS application system, Delivered IT infrastructure. | 3 | 12 | 25 | 36 | 41 |

| Sub-programme 3.6: Education and Cultural affairs and Sport | | | | | | | |
|---|--|---|--|---|--|--|--|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Maintenance of computer equipment and communications facilities, such as e-mails, office automation, and the Internet, for communication between Head Office and Schools as well as inter school education, community communication, of 1600 schools as part of the Schools Telecoms Project. | Number of schools. | Technology refresh completed at schools. Formal reviews and project progress reports. | 100 | 150 | 75 | 50 | 50 |
| | Number of schools at which maintenance is provided. | Maintain and support of schools. | 1200 | 1400 | 1460 | 1490 | 1520 |
| Equipping 1600 schools with computer labs for the delivery of curriculum to learners as part of the Khanya and Multigrade Projects. | No of schools equipped in the Khanya and Multigrade projects with hardware, software and network infrastructure. | Installed computer labs in schools identified in the Khanya and Multigrade projects. | 300 | 350 | 75 | 50 | 50 |
| | Number of school laboratories maintained and serviced. | | 130 | 330 | 410 | 490 | 570 |

| Sub-programme 3.6: Education and Cultural affairs and Sport (continued) | | | | | | | |
|--|--|--|--|---|--|--|--|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Management, enhancements and maintenance of the BIS, MIS, GIS and WEB systems for the Education Management Information Systems. | % of delivery of key objectives and milestones as determined by EMIS key processes via Annual and Snap Surveys. | Management information systems enhanced and maintained in accordance with the EMIS objectives and deadlines. | 100 | 100 | 100 | 100 | 100 |
| | Number of formal reviews of IT projects and functions around BIS, MIS, GIS and WEB systems projects. | | 31 | 34 | 36 | 37 | 38 |
| Management, enhancements and maintenance of the operational systems for the Education Management Information Systems. | % of delivery of key objectives and milestones as determined by EMIS key processes via Annual and Snap Surveys. | Management information systems enhanced and maintained in accordance with the EMIS objectives and deadlines. | 100 | 100 | 100 | 100 | 100 |
| | Number of formal reviews of IT projects and functions around Operational Systems. | | 32 | 37 | 38 | 39 | 41 |
| Management and maintenance of the computerisation of the administration of the various Exams by the way of the existing and new Transversal Exams Systems. | % of delivery of key objectives and milestones as determined by Exams Administration for each Exam Cycle of 18 months (June of one year to December of the next year) over two MTEF periods. Matric Exams process itself as measured in December of each year. | Exams results and IT related processes successfully completed for Education for each Exam Cycle. | 80 | 95 | 100 | 100 | 100 |
| | Number of formal reviews of IT processes involved in Matric Exams by the way of "Post Mortem" report and formal projects for each Exam Cycle. | | 34 | 36 | 36 | 36 | 37 |

| Sub-programme 3.7: Economic, governance and administration | | | | | | | |
|---|--|--|--|---|--|--|--|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Development of Management Information Systems for 8 departments. | Number of enabled super users. | Reliable and readily available management information. | | 12 | 20 | 25 | 30 |
| Development of ICT application systems for 8 departments. | Number and effectiveness of departmental specific application systems. | Efficient application systems to support the departmental business requirements to ensure better service delivery. | 3 | 5 | 5 | 7 | 9 |
| Maintenance of ICT Departmental specific application systems for 8 departments. | Number of application systems maintained. | Effective and economic service delivery by departments. | 121 | 124 | 129 | 136 | 145 |
| Integrating Local Authorities with provincial ICT. | Number of local authorities connected to efficiency of data flow. | Efficient data communication. | | | 5 district. | 10 local. | 30 local. |

| Table 6.3 Summary of payments and estimates - Programme 3: Centre for E-Innovation Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| Sub-programme | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Administration | 29 035 | 31 444 | 35 065 | 45 168 | 47 068 | 41 428 | 46 557 | 12.38 | 51 503 | 56 701 |
| 2. Policy and strategy | | 112 | 20 | 1 336 | 1 386 | 2 611 | 3 739 | 43.20 | 4 394 | 4 354 |
| 3. Planning and development | | 541 | 2 152 | 2 074 | 2 074 | 1 306 | 4 089 | 213.09 | 3 899 | 3 832 |
| 4. Transversal | 67 616 | 66 287 | 94 905 | 94 800 | 94 800 | 110 400 | 61 694 | (44.12) | 53 763 | 53 763 |
| 5. Health, Social services and Housing | 7 115 | 34 808 | 48 542 | 34 561 | 34 561 | 33 815 | 38 087 | 12.63 | 31 855 | 32 055 |
| 6. Education and Cultural affairs/Sport | 7 516 | 25 392 | 35 243 | 6 895 | 13 661 | 14 156 | 9 970 | (29.57) | 9 970 | 10 170 |
| 7. Economic, governance and administration | 12 429 | 28 455 | 22 476 | 8 353 | 14 285 | 10 281 | 12 302 | 19.66 | 12 302 | 12 302 |
| Total payments and estimates | 123 711 | 187 039 | 238 403 | 193 187 | 207 835 | 213 997 | 176 438 | (17.55) | 167 686 | 173 177 |

**Table 6.3.1 Summary of provincial payments and estimates by economic classification -
Programme 3: Centre for E-Innovation
Provincial Administration**

| Economic classification | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 84 649 | 94 912 | 109 496 | 160 471 | 164 986 | 172 511 | 134 731 | (21.90) | 138 124 | 143 645 |
| Compensation of employees | 27 030 | 28 228 | 30 688 | 40 487 | 40 667 | 36 819 | 41 057 | 11.51 | 45 971 | 50 133 |
| Goods and services | 57 619 | 66 684 | 78 808 | 119 984 | 124 319 | 135 692 | 93 674 | (30.97) | 92 153 | 93 512 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 75 | 169 | 81 | 285 | 335 | 339 | 837 | 146.90 | 937 | 937 |
| Provinces and municipalities | 75 | 79 | 81 | 90 | 90 | 94 | 87 | (7.45) | 87 | 87 |
| Departmental agencies and accounts | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | 90 | | 195 | 245 | 245 | 750 | 206.12 | 850 | 850 |
| Households | | | | | | | | | | |
| Payments for capital assets | 38 987 | 91 958 | 128 826 | 32 431 | 42 514 | 41 147 | 40 870 | (0.67) | 28 625 | 28 595 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 38 987 | 91 958 | 128 826 | 32 431 | 42 514 | 41 147 | 40 870 | (0.67) | 28 625 | 28 595 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 123 711 | 187 039 | 238 403 | 193 187 | 207 835 | 213 997 | 176 438 | (17.55) | 167 686 | 173 177 |

6.4 PROGRAMME 4: CORPORATE SERVICES

PURPOSE:

To ensure a high quality, well-functioning Western Cape provincial government renowned for good corporate governance and service delivery.

ANALYSIS PER SUB-PROGRAMME:

Administration

to ensure the smooth and effective functioning of the branch

Human resource management

to ensure best human resource management (HRM) practices in order to add value to the objectives of the Western Cape: Provincial Administration

to ensure labour peace and sound labour practices in the workplace

to ensure and maintain acceptable norms/standards for Personnel management and administration

Operational support

to contribute to the improvement of the Province's overall service delivery levels

to ensure an informed workforce and community through the promotion of the Provincial government

to render specific risk management and general support services

Provincial training

to become an internationally respected training and development centre that adds value to personal development and service delivery

to develop institutional and implementation imperatives for human resource development in the Western Cape Provincial Administration

POLICY DEVELOPMENTS:

Decentralisation of bursaries to the various departments was approved by the Premier.

CHANGES: POLICY, STRUCTURE, SERVICE ESTABLISHMENT, ETC. GEOGRAPHIC DISTRIBUTION OF SERVICES:

The broad structure and service establishment remains stable. A new decentralised training facility at George was established.

EXPENDITURE TRENDS ANALYSIS:

The Programme's expenditure decreased significantly from R51 030 million in 2000/01 financial year when compared to the R46 363 million expenditure in 2001/2002.

This 10% reduction is mainly due to the transfer of staff support services to provincial departments, as well as the establishment of Legal services as a separate programme in 2001/02.

From 2001/02 to 2002/03 (R47 178 million) there is a relatively small increase in expenditure of 1,8%, mainly attribute to higher personnel costs within the branch. The 11.24% increase in the budgeted amount for 2004/05 (R58 188 million) provides mainly for higher personnel costs, and will only allow the establishment of a new Directorate for Human resource development and not allow the branch to implement any other new initiatives without compromising existing services.

Reduction due to the decentralisation of the bursary scheme to Provincial departments.

SERVICE DELIVERY MEASURES:

| PROGRAMME 4: CORPORATE SERVICES | | | | | | | |
|---|------------------------|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Sub-programme 4.1: Administration | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Smooth and effective functioning of the branch. | % attainment of goals. | Senior management services in respect of the branch. | | 90% | 100% | 100% | 100% |

| Sub-programme 4.2: Human resource management | | | | | | | |
|---|--|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Best human resource management (HRM) practices in order to add value to the objectives of the Western Cape Provincial Administration. | Number of Policy Initiatives. | Development of policies. | 10 | 12 | 100% of demand. | 100% of demand. | 100% of demand. |
| | Number of training sessions. | Personnel Training. | 208 | 140 | 100% of demand. | 100% of demand. | 100% of demand. |
| | Number of meetings of Western Cape collective bargaining structures. | Manage collective bargaining. | 10 | 10 | 10 | 10 | 10 |
| | Number of interventions. | Manage disciplinary procedures, disputes and arbitrations. | 21 | 100% of demand. | 100% of demand. | 100% of demand. | 100% of demand. |
| | Number of training sessions per year. | Trained personnel and sound labour practices. | 105 | 100% of demand. | 100% of demand. | 100% of demand. | 100% of demand. |
| | Number of Human Resource Management Forum Meetings. | Optimise norms and standards. | 10 | 11 | 12 | 12 | 12 |

| Sub-programme 4.3: Operational support | | | | | | | |
|--|---|---|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Contribute to the improvement of the Province's service delivery levels. | Needs of client departments as per prioritised annual program. | Organization development interventions. | 142 | 146 | 100% of demand. | 100% of demand. | 100% of demand. |
| | Statutory mandate and on demand. | Job evaluations. | 808 | 1 200 | 100% of demand. | 100% of demand. | 100% of demand. |
| Ensure an informed workforce and community through the promotion of the Provincial government. | Information disseminated for external and internal consumption. | Media, marketing and production services. | 543 | 100% of demand. | 100% of demand. | 100% of demand. | 100% of demand. |
| | Information disseminated through the Internet and Intranet. | Internet/Intranet Web editing services. | 5 404 editing interventions. | 100% of demand. | 100% of demand. | 100% of demand. | 100% of demand. |
| | Functional translations and edited versions of official documents. | Trilingual language service. | 10 456 pages. | 100% of demand. | 100% of demand. | 100% of demand. | 100% of demand. |
| Render specific risk management and general support services. | A 24 hour accessible security service. | Risk management advisory and access control services. | 24hr | 24hr | 24hr | 24hr | 24hr |
| | A 12 hour accessible gymnasium service. | Operation of a gymnasium service. | 12hr | 12hr | 12hr | 12hr | 12hr |
| | Number of affordable one-stop catering facilities. | Provision of three restaurant facilities. | 3 | 3 | 3 | 3 | 3 |
| | Dissemination of formal government communications - number of Gazettes. | Publication of the Provincial Gazette. | 147 | 2 per week. | 2 per week. | 2 per week. | 2 per week. |

| Sub-programme 4.4: Provincial training | | | | | | | |
|---|--|---|--|---|--|--|--|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Provide for a transformed, competent, empowered and appropriately trained and performance focussed workforce. | Progress with development of policies - Number of transversal HRD strategies. Number of officials trained. Number of courses. Number of officials trained/ % of workforce. | Needs Orientated training. Presentation of training interventions. | 10 450 7 000 | 100% of demand. 462 8 000 | 100% of demand. 10% | 100% of demand. 10% | 100% of demand. 10% |
| Internal Human Resource Development Strategy | Progress with development and maintenance of strategy. | Human Resource Development Strategy. | Not applicable. | Draft. | Final Strategy. | Monitor. | Monitor. |

| Table 6.4 Summary of payments and estimates - Programme 4: Corporate services Provincial Administration | | | | | | | | | | |
|--|--------------------------------------|--------------------------------------|--------------------------------------|---|---|---|-----------------------------|---|--------------------------|--------------------------|
| Sub-programme | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Administration | 3 305 | 3 357 | 2 415 | 2 800 | 2 584 | 2 584 | 3 293 | 27.44 | 3 497 | 3 497 |
| 2. Human resource management | 10 811 | 6 468 | 6 935 | 8 000 | 7 997 | 7 356 | 8 475 | 15.21 | 9 491 | 9 791 |
| Personnel management | 8 129 | 3 614 | 3 615 | 4 378 | 4 378 | 4 081 | 4 464 | 9.38 | 5 118 | 5 268 |
| Labour relations | 2 682 | 2 854 | 3 320 | 3 622 | 3 619 | 3 275 | 4 011 | 22.47 | 4 373 | 4 523 |
| 3. Operational support | 26 949 | 25 087 | 26 391 | 28 584 | 29 089 | 28 559 | 30 024 | 5.13 | 31 236 | 31 636 |
| Organisation development | 7 062 | 7 191 | 7 876 | 9 000 | 8 825 | 8 495 | 9 623 | 13.28 | 10 057 | 10 182 |
| Communication services | 4 301 | 4 882 | 4 807 | 4 734 | 5 218 | 5 236 | 5 215 | (0.40) | 5 559 | 5 709 |
| Support services | 15 586 | 13 014 | 13 708 | 14 850 | 15 046 | 14 828 | 15 186 | 2.41 | 15 620 | 15 745 |
| 4. Provincial training | 9 965 | 11 451 | 11 437 | 13 153 | 12 640 | 12 413 | 16 396 | 32.09 | 16 903 | 17 421 |
| Cape Administrative Academy | 9 965 | 11 451 | 11 437 | 13 153 | 12 640 | 12 413 | 12 565 | 1.22 | 12 869 | 13 169 |
| Human resource development | | | | | | | 3 831 | | 4 034 | 4 252 |
| Total payments and estimates | 51 030 | 46 363 | 47 178 | 52 537 | 52 310 | 50 912 | 58 188 | 14.29 | 61 127 | 62 345 |

**Table 6.4.1 Summary of provincial payments and estimates by economic classification -
Programme 4: Corporate services
Provincial Administration**

| Economic classification | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 49 892 | 45 851 | 46 712 | 52 085 | 51 800 | 50 402 | 57 494 | 14.07 | 60 419 | 61 554 |
| Compensation of employees | 36 585 | 31 506 | 33 960 | 38 633 | 37 750 | 36 352 | 43 032 | 18.38 | 45 163 | 45 859 |
| Goods and services | 13 307 | 14 345 | 12 752 | 13 452 | 14 050 | 14 050 | 14 462 | 2.93 | 15 256 | 15 695 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 85 | 109 | 81 | 89 | 85 | 85 | 112 | 31.76 | 122 | 122 |
| Provinces and municipalities | 85 | 74 | 81 | 89 | 85 | 85 | 112 | 31.76 | 122 | 122 |
| Departmental agencies and accounts | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | 35 | | | | | | | | |
| Payments for capital assets | 1 053 | 403 | 385 | 363 | 425 | 425 | 582 | 36.94 | 586 | 669 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 1 053 | 403 | 385 | 363 | 425 | 425 | 582 | 36.94 | 586 | 669 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 51 030 | 46 363 | 47 178 | 52 537 | 52 310 | 50 912 | 58 188 | 14.29 | 61 127 | 62 345 |

6.5 PROGRAMME 5: LEGAL SERVICES

PURPOSE:

To provide and maintain a highly professional legal establishment and forensic audit service, providing sound legal advice to ensure legal certainty for the Western Cape provincial government in the execution of its functions, and ensuring effective and efficient forensic investigations and processes.

ANALYSIS PER SUB-PROGRAMME:

Legal services

to render legal services (Act 108 of 1996, Public Service Act of 1994)

Forensic audit

the execution of forensic audits to combat irregularities reported to Forensic audit

POLICY DEVELOPMENTS:

A policy decision was taken by the Premier to incorporate Forensic audit within the structure of Legal services with effect from 15th September 2003.

CHANGES: POLICY, STRUCTURE, SERVICE ESTABLISHMENT, ETC. GEOGRAPHIC DISTRIBUTION OF SERVICES:

As a result of the policy decision taken by the Premier, Forensic audit was incorporated as a Sub-programme within the Programme : Legal services with effect from 15th September 2003.

EXPENDITURE TRENDS ANALYSIS:

Programme 5's expenditure trend analysis changed during the said financial years, this is due to work study investigations and Cabinet decisions to expand the establishment to improve and maintain highly professional and sound legal advice to departments within the Province.

SERVICE DELIVERY MEASURES:

| PROGRAMME 5: LEGAL SERVICES | | | | | | | |
|--|---|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Sub-programme 5.1: Legal services | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Quality legal advisory service, legally sound contracts, compliance with constitutional directives, drafting of provincial subordinate legislation and successful litigation management. | Number of written legal opinions. | Providing formal (written) legal opinions. | 498 | 500 | 500 | 500 | 500 |
| | Number of cabinet submissions. | Legal scrutiny of Cabinet submissions. | 90 | 90 | 90 | 100 | 100 |
| | Number of pieces of legislation. | Drafting/amending/editing of provincial subordinate legislation. | 33 | 30 | 30 | 35 | 35 |
| | Number of contracts. | Drafting/editing of contracts. | 194 | 200 | 200 | 220 | 220 |
| | Number of pieces of legislation. | Providing of commentary on legislation. | 33 | 30 | 30 | 35 | 35 |
| | Number of Litigation Matters. | Management and monitoring of litigation matters. | 199 | 200 | 200 | 220 | 220 |
| Ensure human and information capacity building and effective staff performance management. | Number of posts filled. | Productive Workforce. Full staff compliment. | 25 | 21 | 37 | 37 | 37 |
| | Number of Individual Performance Development Plans and quarterly reviews. | | Not applicable. | 30% | 75% | 100% | 100% |

| Sub-programme 5.2: Forensic audit | | | | | | | |
|---|---|---|--|---|--|--|--|
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Determination of mandate for Directorate: Forensic Audit, ascertaining functional and operational priorities and assessment of required capacity. | % of approved written mandate. Approved organisational Structure. Meetings between roleplayers. | Fully integrated Forensic Investigation Unit. | Not applicable. | 40% | 80% | 100% | 100% |
| Conducting Forensic Investigations. | Number of investigations. | Effective and efficient forensic investigations conducted. | Not applicable. | 90 | 99 | 110 | 121 |
| | Number of cases. | Reduction in backlog of cases. Maintenance and scrutiny of control register to monitor performance. | Not applicable. | 90 of 106 | 16 of 106 | Not applicable. | Not applicable. |
| Ensure human and information capacity building and effective staff performance management. | Number of posts filled. | Productive workforce. Full staff compliment. | Not applicable. | 12 | 25 | 25 | 25 |
| | % of completed Individual Performance Development Plans. | | Not applicable. | 100% | 100% | 100% | 100% |

| Table 6.5 Summary of payments and estimates - Programme 5: Legal services Provincial Administration | | | | | | | | | | |
|---|--------------------------------------|--------------------------------------|--------------------------------------|---|---|---|-----------------------------|---|--------------------------|--------------------------|
| Sub-programme | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Legal services | 4 288 | 5 886 | 6 595 | 8 847 | 8 847 | 7 411 | 10 798 | 45.70 | 11 284 | 11 464 |
| 2. Forensic audit | | 2 025 | 2 299 | 4 719 | 4 719 | 3 683 | 4 891 | 32.80 | 5 087 | 5 187 |
| Total payments and estimates | 4 288 | 7 911 | 8 894 | 13 566 | 13 566 | 11 094 | 15 689 | 41.42 | 16 371 | 16 651 |

**Table 6.5.1 Summary of provincial payments and estimates by economic classification -
Programme 5: Legal services
Provincial Administration**

| Economic classification | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 4 210 | 7 765 | 8 548 | 13 264 | 13 255 | 10 783 | 15 296 | 41.85 | 16 059 | 16 339 |
| Compensation of employees | 3 710 | 5 998 | 7 316 | 10 681 | 10 445 | 7 973 | 13 126 | 64.63 | 13 398 | 13 578 |
| Goods and services | 500 | 1 767 | 1 232 | 2 583 | 2 810 | 2 810 | 2 170 | (22.78) | 2 661 | 2 761 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 9 | 14 | 16 | 10 | 19 | 19 | 21 | 10.53 | 20 | 20 |
| Provinces and municipalities | 9 | 14 | 16 | 10 | 19 | 19 | 21 | 10.53 | 20 | 20 |
| Departmental agencies and accounts | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | | | | | | | | | |
| Payments for capital assets | 69 | 132 | 330 | 292 | 292 | 292 | 372 | 27.40 | 292 | 292 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 69 | 132 | 330 | 292 | 292 | 292 | 372 | 27.40 | 292 | 292 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 4 288 | 7 911 | 8 894 | 13 566 | 13 566 | 11 094 | 15 689 | 41.42 | 16 371 | 16 651 |

6.6 PROGRAMME 6: OFFICE OF THE DIRECTOR-GENERAL

PURPOSE:

To render optimal support services to the Head of the Department as the Director-General of the Western Cape Provincial Government.

ANALYSIS PER SUB-PROGRAMME:

Administration

to (a) support the Director-General in the co-ordination of the intergovernmental relations and intra-governmental co-operation (b) render special advisory and research services pertaining to selected issues (c) provide personal support services to the Director-General by management of appointments, correspondence and rendering financial, administrative and logistical support services (d) optimally enable employees and personnel functionaries and (e) facilitate the 10 year democracy celebrations

Desai Commission

to support the implementation of the final recommendations and findings of the Desai Commission of Inquiry

POLICY DEVELOPMENTS:

The Office will further enhance its optimal functioning (service delivery to the Premier, other members of the Executive), public and provincial departments in response to the needs of its clients towards growth and hope (iKapa elihlumayo). A greater emphasis will be placed on special pro active advisory and research services pertaining to selected issues of strategic importance effectively, efficiently and economically.

CHANGES: POLICY, STRUCTURE, SERVICE ESTABLISHMENT, ETC. GEOGRAPHIC DISTRIBUTION OF SERVICES:

The Office enhanced its optimal functioning in response to the strategic shift in the service delivery approach of the Provincial Administration : Western Cape. Departmental Top Management meetings refocused with a view to enhancing co-operative governance within the Department and extended on occasion. A Departmental Senior Management Service was established with a view to address issues in an integrated and holistic manner and to enhance buy -in of all members of the Department's SMS in drafting a new strategic plan. Departmental Top Management regularly meets with the Premier on a structured basis.

Political changes in the Province brought about a strategic shift in the service delivery approach of the Department. The Department will further establish itself as the centre of government responsible for ensuring an integrated, collaborative and co-ordinated approach in the achievement of its objectives. Whilst limited focus on issues of integration and overall efficiency, the Director-General will refocus the department on its statutory mandate of providing strategic direction and management support to the Western Cape Provincial Administration and to facilitate and co-ordinate the various sector/line function programmes to ensure integration, co-operation and efficiency.

As a dynamic Office to be the centre of government which progressively succeeds in achieving the greater vision of the Provincial Government through governance excellence in an integrated , collaborative and co-ordinated manner, it is accepted that regular revision of the effectiveness of its structures may necessitate further departmental restructuring / redirection. As the central point of the Western Cape Provincial Government , the Director -General will furthermore re-align his department constantly to facilitate and monitor compliance with national and other transformation issues.

THE DESAI COMMISSION: During March 2003, the Director-General established a Reference Committee and appointed case managers who were experts in their fields of discipline, to fully investigate all the findings and recommendations of the Desai Commission. This included an outside expert to independently deal with the procurement of the Watchdog and HR experts from outside the department of the Provincial Administration to fully investigated the findings of the Commission regarding the awarding of certain HR related issues.

EXPENDITURE TRENDS ANALYSIS:

Although primarily a service delivery component, the focus will increasingly be on service delivery performance as well as efficiency of spending. Personnel expenditure constitutes more than 80% of the budget.

SERVICE DELIVERY MEASURES:

| PROGRAMME 6: OFFICE OF THE DIRECTOR-GENERAL | | | | | | | |
|--|---|--|--|---|--|--|--|
| Sub-programme 6.1: Administration | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Support Director-General in the co ordination of the intergovernmental relations and intra-governmental co-operation. | Number of bi-weekly Departmental Management meetings. | Liaison with Branches within the Department. | | 24 | 24 | 24 | 24 |
| | Number of bi-weekly Departmental Top Management meetings. | Liaison with departments within the Provincial Government. | | 24 | 24 | 24 | 24 |
| | % adherence to benchmarked service standards. | Liaison with Local and National Government and Departments. | | 100 | 100 | 100 | 100 |
| Render special advisory and research services pertaining to selected issues. | % compliance with legal prescripts. | Management of logistics , administration, finances and communications. | 100 | 100 | 100 | 100 | 100 |
| | % adherence to benchmarked service standards. | | 100 | 100 | 100 | 100 | 100 |
| Provide personal support services to the Director-General by management of appointments, correspondence and rendering financial, administrative and logistical support services. | % compliance with legal prescripts. | Management of logistics, administration and finances. | 100 | 100 | 100 | 100 | 100 |
| | % adherence to benchmarked service standards. | | 100 | 100 | 100 | 100 | 100 |
| Optimal enablement of employees and personnel functionaries. | % Internal capacity abled to optimally utilise of resources such as dedicated software. | Capacitated, productive and motivated staff equipped to perform assigned functions. As per IPDP's. | 50 | 80 | 100 | 100 | 100 |
| Facilitation of the 10 year democracy celebrations | % efficiency of facilitation of events. | Successful celebration of 10 years of democracy. | | | 100 | | |

Table 6.6

**Summary of payments and estimates -
Programme 6: Office of the Director-General
Provincial Administration**

| Sub-programme | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|-------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---|---|---|-----------------------------|---|--------------------------|--------------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Administration | 3 884 | 7 038 | 4 100 | 4 720 | 4 720 | 3 504 | 10 220 | 191.67 | 5 452 | 5 652 |
| 2. Desai Commission | | | 1 269 | | 65 | 65 | | (100.00) | | |
| Total payments and estimates | 3 884 | 7 038 | 5 369 | 4 720 | 4 785 | 3 569 | 10 220 | 186.35 | 5 452 | 5 652 |

**Table 6.6.1 Summary of provincial payments and estimates by economic classification -
Programme 6: Office of the Director-General
Provincial Administration**

| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 3 734 | 6 926 | 5 237 | 4 603 | 4 668 | 3 452 | 10 063 | 191.51 | 5 285 | 5 465 |
| Compensation of employees | 2 639 | 5 587 | 3 303 | 3 882 | 3 882 | 2 666 | 4 276 | 60.39 | 4 399 | 4 499 |
| Goods and services | 1 095 | 1 339 | 1 934 | 721 | 786 | 786 | 5 787 | 636.26 | 886 | 966 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 6 | 9 | 7 | 6 | 6 | 6 | 7 | 16.67 | 7 | 7 |
| Provinces and municipalities | 6 | 9 | 7 | 6 | 6 | 6 | 7 | 16.67 | 7 | 7 |
| Departmental agencies and accounts | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | | | | | | | | | |
| Payments for capital assets | 144 | 103 | 125 | 111 | 111 | 111 | 150 | 35.14 | 160 | 180 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 144 | 103 | 125 | 111 | 111 | 111 | 150 | 35.14 | 160 | 180 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 3 884 | 7 038 | 5 369 | 4 720 | 4 785 | 3 569 | 10 220 | 186.35 | 5 452 | 5 652 |

6.7 PROGRAMME 7: FINANCIAL MANAGEMENT

PURPOSE:

To ensure effective, efficient and economic utilisation of financial resources within the department.

ANALYSIS PER SUB-PROGRAMME:

Financial Management

to provide for effective and efficient financial management, accounting management and budget management services and economic supply chain management and internal control and monitoring services

POLICY DEVELOPMENTS:

The expenditure for the costs of the audit by the Auditor-General are carried by this programme.

EXPENDITURE TRENDS ANALYSIS:

The programme consisted of the Directorate: Financial management and administration which subsequently split into two directorates and two programmes during the 2002/03 financial year. The previous expenditure is shown under this programme as the expenditure was carried as one directorate. The expenditure has increased as the vacant posts were filled.

SERVICE DELIVERY MEASURES:

| PROGRAMME 7: FINANCIAL MANAGEMENT | | | | | | | |
|---|---|---|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Sub-programme 7.1: | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| Ensuring optimal utilisation of departmental financial resources. | % compliance with PFMA. | Render an effective and well-informed chief financial officer assistance to the accounting officer (A/O). | 100 | 100 | 100 | 100 | 100 |
| | Unqualified audit report. | Render an effective and efficient financial accounting, financial management and budget management service. | 1 | 1 | 1 | 1 | 1 |
| | Number of inspections. | Ensure effective and efficient internal control and monitoring service. | | | 20 | 24 | 28 |
| | % of client satisfaction with accurate and timely delivery of goods and services. | Render an effective, efficient and economic supply chain management service to the department. | | 60 | 80 | 80 | 90 |
| | % of contracts closed in accordance with prescripts. | | | 100 | 100 | 100 | 100 |

Table 6.7

Summary of payments and estimates - Programme 7: Financial management Provincial Administration

| Sub-programme | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Financial management | 307 | 3 563 | 8 596 | 7 997 | 7 997 | 7 937 | 9 457 | 19.15 | 10 273 | 11 512 |
| Total payments and estimates | 307 | 3 563 | 8 596 | 7 997 | 7 997 | 7 937 | 9 457 | 19.15 | 10 273 | 11 512 |

**Table 6.7.1 Summary of provincial payments and estimates by economic classification -
Programme 7: Financial management
Provincial Administration**

| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | 303 | 3 428 | 8 444 | 7 955 | 7 985 | 7 925 | 9 315 | 17.54 | 10 131 | 11 370 |
| Compensation of employees | 286 | 2 358 | 5 375 | 4 007 | 4 007 | 3 947 | 4 463 | 13.07 | 4 463 | 5 063 |
| Goods and services | 17 | 1 070 | 3 069 | 3 948 | 3 978 | 3 978 | 4 852 | 21.97 | 5 668 | 6 307 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 1 | 6 | 13 | 2 | 2 | 2 | 2 | | 2 | 2 |
| Provinces and municipalities | 1 | 6 | 13 | 2 | 2 | 2 | 2 | | 2 | 2 |
| Departmental agencies and accounts | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | | | | | | | | | |
| Payments for capital assets | 3 | 129 | 139 | 40 | 10 | 10 | 140 | 1300.00 | 140 | 140 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | 3 | 129 | 139 | 40 | 10 | 10 | 140 | 1300.00 | 140 | 140 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 307 | 3 563 | 8 596 | 7 997 | 7 997 | 7 937 | 9 457 | 19.15 | 10 273 | 11 512 |

6.8 PROGRAMME 8: PERSONNEL MANAGEMENT AND ADMINISTRATION

PURPOSE:

To ensure a transformed workforce in the department with competent , empowered and performance - focused employees.

ANALYSIS PER SUB-PROGRAMME:

Personnel management and administration

to provide effective and efficient Human resource management, labour relations, and general administrative support services within the department of the Provincial Administration

CHANGES: POLICY, STRUCTURE, SERVICE ESTABLISHMENT, ETC. GEOGRAPHIC DISTRIBUTION OF SERVICES:

Separate Financial management and Personnel management and Administrative support offices were established and functions were centralised to ensure effective and efficient management of its resources.

EXPENDITURE TRENDS ANALYSIS:

This programme was created with effect from 1 April 2003 and the increase in expenditure is due to the filling of vacant funded posts and the subsequent functions being fulfilled.

SERVICE DELIVERY MEASURES:

| PROGRAMME 8: PERSONNEL MANAGEMENT AND ADMINISTRATION | | | | | | | |
|---|---|--|-------------------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Sub-programme 8.1: Personnel management and administration | | | | | | | |
| Measurable objective | Performance measure | Output | Year-1 2002/03 (actual) | Base year 2003/04 (estimate) | Year 1 2004/05 (target) | Year 2 2005/06 (target) | Year 3 2006/07 (target) |
| To render an effective and efficient Human Resource Management service to the Department. | % of compliance to prescribed policies and measures. | Fully functional personnel management. | | Not applicable. | 100% | 100% | 100% |
| | % Improvement as per roll out plan. | HIV/Aids Work place programme roll out. | | Not applicable. | 50% | 70% | 100% |
| | % Implementation of transformation strategy document. | Co-ordinate the implementation of HRM and transformation initiatives. | | Not applicable. | 80% | 100% | 100% |
| | % completion of auditing and co-ordinating functional training and development in department. | Develop and monitor workplace skills plan. | | Not applicable. | 50% | 100% | 100% |
| | % of facilitating Skills development forum meetings. | | | Not applicable. | 50% | 100% | 100% |
| | Level of Labour Relations. | Implement/manage collective agreements within the department. | | Not applicable. | 100% | 100% | 100% |
| | | Co-ordinate Institutional Management and Labour Caucus (IMLC) monthly. | | | | | |
| Rendering of an effective and efficient Administrative support service. | % of meetings as per requirement of Occupational Health and Safety Act (OHASA) . | Ensure safe and Healthy environment. | | | 100% | 100% | 100% |
| | % of programmed delivery services. | Quality delivery of messenger service. | | | 100% | 100% | 100% |
| | % efficiency of general support services (transport, telephone, provisioning and registry) with agreed Service Level Agreement. | Administrative responsibilities within time frames. | | | 100% | 100% | 100% |

| Table 6.8 Summary of payments and estimates - Programme 8: Personnel management and administration Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|--------------------|------------------|
| Sub-programme | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Personnel management and administration | | | | 5 555 | 5 555 | 5 280 | 6 246 | 18.30 | 6 921 ^a | 7 421 |
| 2. Sectoral education and training authority (SETA) | 83 | | | 103 | | | | | | |
| Total payments and estimates | 83 | | | 5 658 | 5 555 | 5 280 | 6 246 | 18.30 | 6 921 | 7 421 |

| Table 6.8.1 Summary of provincial payments and estimates by economic classification - Programme 8: Personnel management and administration Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | 5 528 | 4 978 | 4 703 | 5 948 | 26.47 | 6 623 | 7 123 |
| Compensation of employees | | | | 4 132 | 3 942 | 3 667 | 4 651 | 26.83 | 4 651 | 4 951 |
| Goods and services | | | | 1 396 | 1 036 | 1 036 | 1 297 | 25.19 | 1 972 | 2 172 |
| Interest and rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Transfers and subsidies to | 83 | | | 105 | 12 | 12 | 2 | (83.33) | 2 | 2 |
| Provinces and municipalities | | | | 2 | 12 | 12 | 2 | (83.33) | 2 | 2 |
| Departmental agencies and accounts | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | 83 | | | 103 | | | | | | |
| Households | | | | | | | | | | |
| Payments for capital assets | | | | 25 | 565 | 565 | 296 | (47.61) | 296 | 296 |
| Buildings and other fixed structures | | | | | | | | | | |
| Machinery and equipment | | | | 25 | 565 | 565 | 296 | (47.61) | 296 | 296 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total economic classification | 83 | | | 5 658 | 5 555 | 5 280 | 6 246 | 18.30 | 6 921 | 7 421 |

7. OTHER PROGRAMME INFORMATION

7.1 Personnel numbers and costs

| Table 7.1 Personnel numbers and costs: Provincial Administration | | | | | | |
|---|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Programme | As at 31 March 2000 | As at 31 March 2001 | As at 31 March 2002 | As at 31 March 2003 | As at 31 March 2004 | As at 31 March 2005 |
| 1. Office of the Premier | | | 31 | 26 | 33 | 33 |
| 2. Provincial co-ordination | | 23 | 22 | 24 | 34 | 34 |
| 3. Centre for E-Innovation | 138 | 138 | 138 | 138 | 138 | 349 |
| 4. Corporate services | | 385 | 288 | 243 | 243 | 243 |
| 5. Legal services | 28 | 35 | 36 | 32 | 35 | 51 |
| 6. Office of the Director-General | | | 11 | 10 | 10 | 10 |
| 7. Financial management | 3 | 6 | 27 | 28 | 41 | 41 |
| 8. Personnel management and administration | | | 29 | 26 | 39 | 39 |
| Total personnel numbers | 169 | 587 | 551 | 501 | 540 | 767 |
| Total personnel cost (R'000) | | 78 567 | 83 575 | 91 987 | 104 041 | 128 770 |
| Unit cost (R'000) | | 134 | 152 | 184 | 193 | 168 |

7.2 Training

| Table 7.2 Expenditure on training: Provincial Administration | | | | | | | | | | |
|---|--------------------------------------|--------------------------------------|--------------------------------------|---|---|---|-----------------------------|---|--------------------------|--------------------------|
| Programme | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| 1. Office of the Premier | 4 | 3 | 2 | 93 | 93 | 81 | 101 | 24.69 | 110 | 110 |
| 2. Provincial co-ordination | | | | 34 | 34 | 34 | 45 | 32.35 | 70 | 70 |
| 3. Centre for E-Innovation | 752 | 919 | 1 292 | 1 000 | 1 000 | 1 037 | 1 000 | (3.57) | 1 000 | 1 000 |
| 4. Corporate services | 10 114 | 11 555 | 11 779 | 13 324 | 12 809 | 12 809 | 12 700 | 0.88 | 13 008 | 13 308 |
| 5. Legal services | 6 | 61 | 69 | 302 | 302 | 302 | 302 | | 302 | 302 |
| 6. Office of the Director-General | 14 | 70 | 29 | 55 | 55 | 55 | 60 | 9.09 | 65 | 65 |
| 7. Financial management | 2 | 28 | 5 | 20 | 20 | 20 | 20 | | 20 | 20 |
| 8. Personnel management and administration | | | | 20 | 80 | 80 | 330 | 312.50 | 395 | 395 |
| Total expenditure on training | 10 892 | 12 636 | 13 176 | 14 848 | 14 393 | 14 418 | 14 558 | 0.97 | 14 970 | 15 270 |

7.3 Reconciliation of structural changes

| Table 7.3 Reconciliation of structural changes: Provincial Administration | | | | | |
|--|---------------------------|-----------------------|---|-------------------|-----------------------|
| Programme for 2003/04 | | | Programme for 2004/05 | | |
| Programme | 2004/05 Equivalent | | Programme | Pro-gramme | Sub-pro-gramme |
| | Pro-gramme | Sub-pro-gramme | | | |
| | R'000 | R'000 | | R'000 | R'000 |
| 1. Office of the Premier | 19 526 | | 1. Office of the Premier | 13 075 | |
| 1.1 Human rights and administration | | 8 501 | 1.1 Personal support | | 5 904 |
| 1.2 Executive support | | 11 025 | 1.2 Executive support | | 7 171 |
| 2. Policy & Strategic management | 11 084 | | 2. Provincial co-ordination | 19 619 | |
| 2.1 Administration | | 5 250 | 2.1 Administration | | 2 611 |
| 2.2 Cabinet services | | 1 993 | 2.1 Provincial Development Council | | 3 428 |
| 2.3 Governance and administration | | 1 943 | 2.1 Human rights and Protocol | | 7 446 |
| 2.4 Economic and social | | 1 898 | 2.1 Policy and strategic management | | 6 134 |
| 3. Information Technology | 186 713 | | 3. Centre for E-Innovation | 197 131 | |
| 3.1 Administration | | 42 104 | 3.1 Administration | | 42 652 |
| 3.2 Network support and Transversal systems | 144 609 | 144 609 | 3.2 Policy and strategy | | 5 901 |
| Corporate support | 94 800 | | 3.3 Planning and development | | 5 832 |
| Other departments | 8 353 | | 3.4 Transversal | | 61 694 |
| Education | 6 895 | | 3.5 Health, Social services and Housing | | 49 111 |
| Health and Social services and Poverty relief | 34 561 | | 3.6 Education and Cultural affairs/Sport | | 15 909 |
| 9. Personnel Management and Administration | 5 658 | | 3.7 Economic, governance and administration | | 16 032 |
| Personnel management and administration | | 5 555 | 8. Personnel Management and Administration | 6 246 | |
| Sectoral Education and Training Authority (SETA) | | 103 | Personnel management and administration | | 6 246 |
| | | | Sectoral Education and Training Authority (SETA) | | |
| Total | 367 590 | | | 236 071 | |

| Table B.1 Specification of receipts: Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| Receipts | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Tax receipts | | | | | | | | | | |
| Casino taxes | | | | | | | | | | |
| Motor vehicle licences | | | | | | | | | | |
| Horseracing | | | | | | | | | | |
| Other taxes | | | | | | | | | | |
| Total tax receipts | | | | | | | | | | |
| Non-tax receipts | | | | | | | | | | |
| Sale of goods and services other than capital assets | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 | (70.95) | 396 | 396 |
| Sales of goods and services produced by department | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 | (70.95) | 396 | 396 |
| Sales by market establishments | | | | | | | | | | |
| Administrative fees | | 66 | 36 | 36 | 36 | 36 | 36 | | 36 | 36 |
| Other sales | 1 386 | 676 | 811 | 360 | 360 | 1 327 | 360 | (72.87) | 360 | 360 |
| Of which | | | | | | | | | | |
| Health patient fees | | | | | | | | | | |
| Other | 1 386 | 676 | 811 | 360 | 360 | 1 327 | 360 | (72.87) | 360 | 360 |
| Sales of scrap, waste, arms and other used current goods (excluding capital assets) | | | | | | | | | | |
| Fines, penalties and forfeits | | | | | | | | | | |
| Interests, dividends and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Dividends | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Total non-tax receipts | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 | (70.95) | 396 | 396 |
| Transfers received from | | | | | | | | | | |
| Other governmental units | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Foreign governments | | | | | | | | | | |
| International organisations | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Households and non-profit institutions | | | | | | | | | | |
| Total transfers received | | | | | | | | | | |
| Sales of capital assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Other capital assets | | | | | | | | | | |
| Total sales of capital assets | | | | | | | | | | |
| Financial transactions | | | | | | | | | | |
| Total specification of receipts | 1 386 | 742 | 847 | 396 | 396 | 1 363 | 396 | (70.95) | 396 | 396 |

Table B.2 **Summary of payments and estimates by economic classification**
Provincial Administration

| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 78 567 | 83 575 | 91 987 | 117 891 | 116 797 | 104 041 | 128 770 | 23.77 | 137 112 | 143 661 |
| Salaries and wages | 69 879 | 75 430 | 82 490 | 107 182 | 106 082 | 94 367 | 116 940 | 23.92 | 124 791 | 131 034 |
| Social contributions | 8 688 | 8 145 | 9 497 | 10 709 | 10 715 | 9 674 | 11 830 | 22.29 | 12 321 | 12 627 |
| Goods and services | 78 557 | 90 674 | 106 570 | 152 196 | 160 331 | 171 704 | 132 110 | (23.06) | 128 982 | 131 888 |
| Of which | | | | | | | | | | |
| Specify item | 78 557 | 90 674 | 106 570 | 152 196 | 160 331 | 171 704 | 132 110 | (23.06) | 128 982 | 131 888 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 157 124 | 174 249 | 198 557 | 270 087 | 277 128 | 275 745 | 260 880 | (5.39) | 266 094 | 275 549 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 193 | 205 | 223 | 227 | 242 | 246 | 613 | 149.19 | 625 | 625 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 193 | 205 | 223 | 227 | 242 | 246 | 613 | 149.19 | 625 | 625 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 193 | 205 | 223 | 227 | 242 | 246 | 613 | 149.19 | 625 | 625 |
| Departmental agencies and accounts | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Public corporations | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | 83 | 90 | | 298 | 245 | 245 | 900 | 267.35 | 1 000 | 1 000 |
| Households | 28 | 35 | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | 28 | 35 | | | | | | | | |
| Total transfers and subsidies | 1 562 | 11 428 | 7 269 | 4 337 | 4 299 | 4 303 | 4 941 | 14.83 | 5 204 | 5 397 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 40 741 | 93 412 | 129 898 | 34 351 | 44 803 | 43 436 | 43 111 | (0.75) | 30 894 | 30 967 |
| Transport equipment | | | | 500 | 182 | 182 | | (100.00) | | |
| Other machinery and equipment | 40 741 | 93 412 | 129 898 | 33 851 | 44 621 | 43 254 | 43 111 | (0.33) | 30 894 | 30 967 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 40 741 | 93 412 | 129 898 | 34 351 | 44 803 | 43 436 | 43 111 | (0.75) | 30 894 | 30 967 |
| Total economic classification | 199 427 | 279 089 | 335 724 | 308 775 | 326 230 | 323 484 | 308 932 | (4.50) | 302 192 | 311 913 |

| Table B.2.1 Payments and estimates by economic classification Programme 1: Office of the Premier Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 3 653 | 4 732 | 6 031 | 7 126 | 7 131 | 5 572 | 7 590 | 36.22 | 7 978 | 8 274 |
| Salaries and wages | 3 287 | 4 206 | 5 520 | 6 595 | 6 577 | 5 183 | 7 017 | 35.38 | 7 361 | 7 623 |
| Social contributions | 366 | 526 | 511 | 531 | 554 | 389 | 573 | 47.30 | 617 | 651 |
| Goods and services | 1 369 | 2 268 | 5 539 | 5 462 | 7 312 | 7 312 | 5 199 | (28.90) | 5 418 | 5 422 |
| Of which | | | | | | | | | | |
| Specify item | 1 369 | 2 268 | 5 539 | 5 462 | 7 312 | 7 312 | 5 199 | (28.90) | 5 418 | 5 422 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 5 022 | 7 000 | 11 570 | 12 588 | 14 443 | 12 884 | 12 789 | (0.74) | 13 396 | 13 696 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 9 | 11 | 13 | 17 | 17 | 17 | 18 | 5.88 | 21 | 21 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 9 | 11 | 13 | 17 | 17 | 17 | 18 | 5.88 | 21 | 21 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 9 | 11 | 13 | 17 | 17 | 17 | 18 | 5.88 | 21 | 21 |
| Departmental agencies and accounts | | | | | | | | | | |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Public corporations | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | 28 | | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | 28 | | | | | | | | | |
| Total transfers and subsidies | 37 | 11 | 13 | 17 | 17 | 17 | 18 | 5.88 | 21 | 21 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 172 | 438 | 48 | 721 | 518 | 518 | 268 | (48.26) | 301 | 301 |
| Transport equipment | | | | 500 | 182 | 182 | | (100.00) | | |
| Other machinery and equipment | 172 | 438 | 48 | 221 | 336 | 336 | 268 | (20.24) | 301 | 301 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 172 | 438 | 48 | 721 | 518 | 518 | 268 | (48.26) | 301 | 301 |
| Total economic classification | 5 231 | 7 449 | 11 631 | 13 326 | 14 978 | 13 419 | 13 075 | (2.56) | 13 718 | 14 018 |

| Table B.2.2 Payments and estimates by economic classification Programme 2: Provincial co-ordination Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|---|------------------|------------------|
| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 4 664 | 5 166 | 5 314 | 8 943 | 8 973 | 7 045 | 10 575 | 50.11 | 11 089 | 11 304 |
| Salaries and wages | 4 294 | 4 556 | 4 733 | 7 945 | 7 915 | 6 240 | 9 167 | 46.91 | 9 605 | 9 775 |
| Social contributions | 370 | 610 | 581 | 998 | 1 058 | 805 | 1 408 | 74.91 | 1 484 | 1 529 |
| Goods and services | 4 650 | 3 201 | 3 236 | 4 650 | 6 040 | 6 040 | 4 669 | (22.70) | 4 968 | 5 053 |
| Of which | | | | | | | | | | |
| Specify item | 4 650 | 3 201 | 3 236 | 4 650 | 6 040 | 6 040 | 4 669 | (22.70) | 4 968 | 5 053 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 9 314 | 8 367 | 8 550 | 13 593 | 15 013 | 13 085 | 15 244 | 16.50 | 16 057 | 16 357 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 8 | 12 | 12 | 11 | 11 | 11 | 364 | 3209.09 | 364 | 364 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 8 | 12 | 12 | 11 | 11 | 11 | 364 | 3209.09 | 364 | 364 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 8 | 12 | 12 | 11 | 11 | 11 | 364 | 3209.09 | 364 | 364 |
| Departmental agencies and accounts | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | 862 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Public corporations | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | 396 | 8 460 | 3 954 | 550 | 550 | 550 | | (100.00) | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | 150 | | 150 | 150 |
| Households | | | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | | | | | | | | | | |
| Total transfers and subsidies | 1 266 | 11 110 | 7 058 | 3 823 | 3 823 | 3 823 | 3 942 | 3.11 | 4 093 | 4 286 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 313 | 249 | 45 | 368 | 368 | 368 | 433 | 17.66 | 494 | 494 |
| Transport equipment | | | | | | | | | | |
| Other machinery and equipment | 313 | 249 | 45 | 368 | 368 | 368 | 433 | 17.66 | 494 | 494 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 313 | 249 | 45 | 368 | 368 | 368 | 433 | 17.66 | 494 | 494 |
| Total economic classification | 10 893 | 19 726 | 15 653 | 17 784 | 19 204 | 17 276 | 19 619 | 13.56 | 20 644 | 21 137 |

| Table B.2.3 Payments and estimates by economic classification Programme 3: Centre for E-Innovation Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 27 030 | 28 228 | 30 688 | 40 487 | 40 667 | 36 819 | 41 057 | 11.51 | 45 971 | 50 133 |
| Salaries and wages | 26 306 | 27 896 | 29 745 | 39 831 | 40 011 | 36 273 | 40 421 | 11.44 | 45 321 | 49 478 |
| Social contributions | 724 | 332 | 943 | 656 | 656 | 546 | 636 | 16.48 | 650 | 655 |
| Goods and services | 57 619 | 66 684 | 78 808 | 119 984 | 124 319 | 135 692 | 93 674 | (30.97) | 92 153 | 93 512 |
| Of which | | | | | | | | | | |
| Specify item | 57 619 | 66 684 | 78 808 | 119 984 | 124 319 | 135 692 | 93 674 | (30.97) | 92 153 | 93 512 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 84 649 | 94 912 | 109 496 | 160 471 | 164 986 | 172 511 | 134 731 | (21.90) | 138 124 | 143 645 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 75 | 79 | 81 | 90 | 90 | 94 | 87 | (7.45) | 87 | 87 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 75 | 79 | 81 | 90 | 90 | 94 | 87 | (7.45) | 87 | 87 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 75 | 79 | 81 | 90 | 90 | 94 | 87 | (7.45) | 87 | 87 |
| Departmental agencies and accounts | | | | | | | | | | |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Public corporations | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | 90 | | 195 | 245 | 245 | 750 | 206.12 | 850 | 850 |
| Households | | | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | | | | | | | | | | |
| Total transfers and subsidies | 75 | 169 | 81 | 285 | 335 | 339 | 837 | 146.90 | 937 | 937 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 38 987 | 91 958 | 128 826 | 32 431 | 42 514 | 41 147 | 40 870 | (0.67) | 28 625 | 28 595 |
| Transport equipment | | | | | | | | | | |
| Other machinery and equipment | 38 987 | 91 958 | 128 826 | 32 431 | 42 514 | 41 147 | 40 870 | (0.67) | 28 625 | 28 595 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 38 987 | 91 958 | 128 826 | 32 431 | 42 514 | 41 147 | 40 870 | (0.67) | 28 625 | 28 595 |
| Total economic classification | 123 711 | 187 039 | 238 403 | 193 187 | 207 835 | 213 997 | 176 438 | (17.55) | 167 686 | 173 177 |

| Table B.2.4 Payments and estimates by economic classification Programme 4: Corporate services Provincial Administration | | | | | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|---|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 36 585 | 31 506 | 33 960 | 38 633 | 37 750 | 36 352 | 43 032 | 18.38 | 45 163 | 45 859 |
| Salaries and wages | 30 211 | 26 366 | 28 672 | 32 370 | 31 753 | 30 878 | 36 563 | 18.41 | 38 480 | 39 134 |
| Social contributions | 6 374 | 5 140 | 5 288 | 6 263 | 5 997 | 5 474 | 6 469 | 18.18 | 6 683 | 6 725 |
| Goods and services | 13 307 | 14 345 | 12 752 | 13 452 | 14 050 | 14 050 | 14 462 | 2.93 | 15 256 | 15 695 |
| <i>Of which</i> | | | | | | | | | | |
| Specify item | 13 307 | 14 345 | 12 752 | 13 452 | 14 050 | 14 050 | 14 462 | 2.93 | 15 256 | 15 695 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 49 892 | 45 851 | 46 712 | 52 085 | 51 800 | 50 402 | 57 494 | 14.07 | 60 419 | 61 554 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 85 | 74 | 81 | 89 | 85 | 85 | 112 | 31.76 | 122 | 122 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 85 | 74 | 81 | 89 | 85 | 85 | 112 | 31.76 | 122 | 122 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 85 | 74 | 81 | 89 | 85 | 85 | 112 | 31.76 | 122 | 122 |
| Departmental agencies and accounts | | | | | | | | | | |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Public corporations | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | 35 | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | | 35 | | | | | | | | |
| Total transfers and subsidies | 85 | 109 | 81 | 89 | 85 | 85 | 112 | 31.76 | 122 | 122 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 1 053 | 403 | 385 | 363 | 425 | 425 | 582 | 36.94 | 586 | 669 |
| Transport equipment | | | | | | | | | | |
| Other machinery and equipment | 1 053 | 403 | 385 | 363 | 425 | 425 | 582 | 36.94 | 586 | 669 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 1 053 | 403 | 385 | 363 | 425 | 425 | 582 | 36.94 | 586 | 669 |
| Total economic classification | 51 030 | 46 363 | 47 178 | 52 537 | 52 310 | 50 912 | 58 188 | 14.29 | 61 127 | 62 345 |

| Table B.2.5 Payments and estimates by economic classification Programme 5: Legal services Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 3 710 | 5 998 | 7 316 | 10 681 | 10 445 | 7 973 | 13 126 | 64.63 | 13 398 | 13 578 |
| Salaries and wages | 3 217 | 5 224 | 6 313 | 9 618 | 9 382 | 6 978 | 11 864 | 70.02 | 12 024 | 12 024 |
| Social contributions | 493 | 774 | 1 003 | 1 063 | 1 063 | 995 | 1 262 | 26.83 | 1 374 | 1 554 |
| Goods and services | 500 | 1 767 | 1 232 | 2 583 | 2 810 | 2 810 | 2 170 | (22.78) | 2 661 | 2 761 |
| Of which | | | | | | | | | | |
| Specify item | 500 | 1 767 | 1 232 | 2 583 | 2 810 | 2 810 | 2 170 | (22.78) | 2 661 | 2 761 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 4 210 | 7 765 | 8 548 | 13 264 | 13 255 | 10 783 | 15 296 | 41.85 | 16 059 | 16 339 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 9 | 14 | 16 | 10 | 19 | 19 | 21 | 10.53 | 20 | 20 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 9 | 14 | 16 | 10 | 19 | 19 | 21 | 10.53 | 20 | 20 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 9 | 14 | 16 | 10 | 19 | 19 | 21 | 10.53 | 20 | 20 |
| Departmental agencies and accounts | | | | | | | | | | |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Public corporations | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | | | | | | | | | | |
| Total transfers and subsidies | 9 | 14 | 16 | 10 | 19 | 19 | 21 | 10.53 | 20 | 20 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 69 | 132 | 330 | 292 | 292 | 292 | 372 | 27.40 | 292 | 292 |
| Transport equipment | | | | | | | | | | |
| Other machinery and equipment | 69 | 132 | 330 | 292 | 292 | 292 | 372 | 27.40 | 292 | 292 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 69 | 132 | 330 | 292 | 292 | 292 | 372 | 27.40 | 292 | 292 |
| Total economic classification | 4 288 | 7 911 | 8 894 | 13 566 | 13 566 | 11 094 | 15 689 | 41.42 | 16 371 | 16 651 |

| Table B.2.6 Payments and estimates by economic classification Programme 6: Office of the Director-General Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 2 639 | 5 587 | 3 303 | 3 882 | 3 882 | 2 666 | 4 276 | 60.39 | 4 399 | 4 499 |
| Salaries and wages | 2 319 | 5 172 | 2 908 | 3 419 | 3 419 | 2 383 | 3 779 | 58.58 | 3 871 | 3 971 |
| Social contributions | 320 | 415 | 395 | 463 | 463 | 283 | 497 | 75.62 | 528 | 528 |
| Goods and services | 1 095 | 1 339 | 1 934 | 721 | 786 | 786 | 5 787 | 636.26 | 886 | 966 |
| Of which | | | | | | | | | | |
| Specify item | 1 095 | 1 339 | 1 934 | 721 | 786 | 786 | 5 787 | 636.26 | 886 | 966 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 3 734 | 6 926 | 5 237 | 4 603 | 4 668 | 3 452 | 10 063 | 191.51 | 5 285 | 5 465 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 6 | 9 | 7 | 6 | 6 | 6 | 7 | 16.67 | 7 | 7 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 6 | 9 | 7 | 6 | 6 | 6 | 7 | 16.67 | 7 | 7 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 6 | 9 | 7 | 6 | 6 | 6 | 7 | 16.67 | 7 | 7 |
| Departmental agencies and accounts | | | | | | | | | | |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Public corporations | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | | | | | | | | | | |
| Total transfers and subsidies | 6 | 9 | 7 | 6 | 6 | 6 | 7 | 16.67 | 7 | 7 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 144 | 103 | 125 | 111 | 111 | 111 | 150 | 35.14 | 160 | 180 |
| Transport equipment | | | | | | | | | | |
| Other machinery and equipment | 144 | 103 | 125 | 111 | 111 | 111 | 150 | 35.14 | 160 | 180 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 144 | 103 | 125 | 111 | 111 | 111 | 150 | 35.14 | 160 | 180 |
| Total economic classification | 3 884 | 7 038 | 5 369 | 4 720 | 4 785 | 3 569 | 10 220 | 186.35 | 5 452 | 5 652 |

| Table B.2.7 Payments and estimates by economic classification Programme 7: Financial management Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | 286 | 2 358 | 5 375 | 4 007 | 4 007 | 3 947 | 4 463 | 13.07 | 4 463 | 5 063 |
| Salaries and wages | 245 | 2 010 | 4 599 | 3 587 | 3 399 | 3 309 | 3 793 | 14.63 | 3 793 | 4 393 |
| Social contributions | 41 | 348 | 776 | 420 | 608 | 638 | 670 | 5.02 | 670 | 670 |
| Goods and services | 17 | 1 070 | 3 069 | 3 948 | 3 978 | 3 978 | 4 852 | 21.97 | 5 668 | 6 307 |
| Of which | | | | | | | | | | |
| Specify item | 17 | 1 070 | 3 069 | 3 948 | 3 978 | 3 978 | 4 852 | 21.97 | 5 668 | 6 307 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | 303 | 3 428 | 8 444 | 7 955 | 7 985 | 7 925 | 9 315 | 17.54 | 10 131 | 11 370 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | 1 | 6 | 13 | 2 | 2 | 2 | 2 | | 2 | 2 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | 1 | 6 | 13 | 2 | 2 | 2 | 2 | | 2 | 2 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | 1 | 6 | 13 | 2 | 2 | 2 | 2 | | 2 | 2 |
| Departmental agencies and accounts | | | | | | | | | | |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Public corporations | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | | | | | | | | | | |
| Households | | | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | | | | | | | | | | |
| Total transfers and subsidies | 1 | 6 | 13 | 2 | 2 | 2 | 2 | | 2 | 2 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | 3 | 129 | 139 | 40 | 10 | 10 | 140 | 1300.00 | 140 | 140 |
| Transport equipment | | | | | | | | | | |
| Other machinery and equipment | 3 | 129 | 139 | 40 | 10 | 10 | 140 | 1300.00 | 140 | 140 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | 3 | 129 | 139 | 40 | 10 | 10 | 140 | 1300.00 | 140 | 140 |
| Total economic classification | 307 | 3 563 | 8 596 | 7 997 | 7 997 | 7 937 | 9 457 | 19.15 | 10 273 | 11 512 |

Table B.2.8

Payments and estimates by economic classification
Programme 8: Personnel management and administration
Provincial Administration

| Economic classification | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
|---|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Current payments | | | | | | | | | | |
| Compensation of employees | | | | 4 132 | 3 942 | 3 667 | 4 651 | 26.83 | 4 651 | 4 951 |
| Salaries and wages | | | | 3 817 | 3 626 | 3 123 | 4 336 | 38.84 | 4 336 | 4 636 |
| Social contributions | | | | 315 | 316 | 544 | 315 | (42.10) | 315 | 315 |
| Goods and services | | | | 1 396 | 1 036 | 1 036 | 1 297 | 25.19 | 1 972 | 2 172 |
| Of which | | | | | | | | | | |
| Specify item | | | | 1 396 | 1 036 | 1 036 | 1 297 | 25.19 | 1 972 | 2 172 |
| Interest and rent on land | | | | | | | | | | |
| Interest | | | | | | | | | | |
| Rent on land | | | | | | | | | | |
| Financial transactions in assets and liabilities | | | | | | | | | | |
| Unauthorised expenditure | | | | | | | | | | |
| Total current payments | | | | 5 528 | 4 978 | 4 703 | 5 948 | 26.47 | 6 623 | 7 123 |
| Transfers and subsidies to | | | | | | | | | | |
| Provinces and municipalities | | | | 2 | 12 | 12 | 2 | (83.33) | 2 | 2 |
| Provinces | | | | | | | | | | |
| Provincial Revenue Funds | | | | | | | | | | |
| Provincial agencies and funds | | | | | | | | | | |
| Municipalities | | | | 2 | 12 | 12 | 2 | (83.33) | 2 | 2 |
| Municipalities | | | | | | | | | | |
| Municipal agencies and funds | | | | 2 | 12 | 12 | 2 | (83.33) | 2 | 2 |
| Departmental agencies and accounts | | | | | | | | | | |
| Social security funds | | | | | | | | | | |
| Provide list of entities receiving transfers | | | | | | | | | | |
| Universities and technikons | | | | | | | | | | |
| Public corporations and private enterprises | | | | | | | | | | |
| Public corporations | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Private enterprises | | | | | | | | | | |
| Subsidies on production | | | | | | | | | | |
| Other transfers | | | | | | | | | | |
| Foreign governments and international organisations | | | | | | | | | | |
| Non-profit institutions | 83 | | | 103 | | | | | | |
| Households | | | | | | | | | | |
| Social benefits | | | | | | | | | | |
| Other transfers to households | | | | | | | | | | |
| Total transfers and subsidies | 83 | | | 105 | 12 | 12 | 2 | (83.33) | 2 | 2 |
| Payments for capital assets | | | | | | | | | | |
| Buildings and other fixed structures | | | | | | | | | | |
| Buildings | | | | | | | | | | |
| Other fixed structures | | | | | | | | | | |
| Machinery and equipment | | | | 25 | 565 | 565 | 296 | (47.61) | 296 | 296 |
| Transport equipment | | | | | | | | | | |
| Other machinery and equipment | | | | 25 | 565 | 565 | 296 | (47.61) | 296 | 296 |
| Cultivated assets | | | | | | | | | | |
| Software and other intangible assets | | | | | | | | | | |
| Land and subsoil assets | | | | | | | | | | |
| Total payments for capital assets | | | | 25 | 565 | 565 | 296 | (47.61) | 296 | 296 |
| Total economic classification | 83 | | | 5 658 | 5 555 | 5 280 | 6 246 | 18.30 | 6 921 | 7 421 |

| Table B.3 Details on public entities Name of Public Entity: Provincial Development Council | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|---|------------------|------------------|
| Payments and receipts | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Receipts | | | | | | | | | | |
| Tax receipts | | | | | | | | | | |
| Non-tax receipts | 237 | 6 | 15 | | | | | | | |
| Sale of goods and services other than capital assets | | | | | | | | | | |
| Of which | | | | | | | | | | |
| Application fees | | | | | | | | | | |
| Exclusivity fees | | | | | | | | | | |
| Investigation fees | | | | | | | | | | |
| Other non-tax revenue | 237 | 6 | 15 | | | | | | | |
| Transfers received | 2 200 | 2 638 | 3 092 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Sale of capital assets | | | | | | | | | | |
| Total receipts | 2 437 | 2 644 | 3 107 | 3 262 | 3 262 | 3 262 | 3 428 | 5.09 | 3 579 | 3 772 |
| Payments | | | | | | | | | | |
| Current payments | 2 269 | 2 480 | 3 138 | 3 177 | 3 177 | 3 177 | 3 395 | 6.86 | 3 597 | 3 780 |
| Compensation of employees | 1 175 | 1 349 | 1 635 | 1 582 | 1 582 | 1 582 | 2 130 | 34.64 | 2 343 | 2 577 |
| Use of goods and services | 1 070 | 1 118 | 1 440 | 1 523 | 1 523 | 1 523 | 1 185 | (22.19) | 1 184 | 1 133 |
| Depreciation | 24 | 13 | 63 | 72 | 72 | 72 | 80 | 11.11 | 70 | 70 |
| Interest, dividends and rent on land | | | | | | | | | | |
| Transfers and subsidies | | | | | | | | | | |
| Total payments | 2 269 | 2 480 | 3 138 | 3 177 | 3 177 | 3 177 | 3 395 | 6.86 | 3 597 | 3 780 |
| Surplus (deficit) | 168 | 164 | (31) | 85 | 85 | 85 | 33 | (61.18) | (18) | (8) |
| Cash flow summary | | | | | | | | | | |
| Operating surplus (deficit) | 168 | 164 | (31) | 85 | 85 | 85 | 33 | (61.18) | (18) | (8) |
| Adjustments for: | | | | | | | | | | |
| Depreciation | 24 | 13 | 63 | 72 | 72 | 72 | 80 | 11.11 | 70 | 70 |
| Interest | (1) | (6) | (15) | | | | | | | |
| Net (profit)/loss on disposal of fixed assets | | | | | | | | | | |
| Other | | | | | | | | | | |
| Operating surplus (deficit) before changes in working capital | 191 | 171 | 17 | 157 | 157 | 157 | 113 | (28.03) | 52 | 62 |
| Decrease/(increase) in accounts payable | 54 | 109 | (221) | (17) | (17) | (17) | | (100.00) | | |
| (Decrease)/increase in accounts receivable | (1) | (8) | (134) | (102) | (102) | (102) | (118) | 15.69 | (65) | (65) |
| (Decrease)/increase in provisions | (10) | (6) | 15 | | | | | | | |
| Cash flow from operating activities | 234 | 266 | (323) | 38 | 38 | 38 | (5) | (112.34) | (13) | (3) |
| Cash receipts | | | | | | | | | | |
| Of which | | | | | | | | | | |
| Transfers from government | 82 | 306 | 445 | 51 | 51 | 51 | 5 | (90.20) | 33 | 3 |
| Cash flow from investing activities | (9) | (139) | (71) | (85) | (85) | (85) | (50) | (41.18) | 17 | |
| Cash flow financing activities | | | | | | | | | | |
| Net increase/(decrease) in cash and cash equivalents | 225 | 127 | (394) | (47) | (47) | (47) | (55) | 17.02 | 4 | (3) |

| Table B.4 Transfers to local government by transfers/grant type, category and municipality: Provincial Administration | | | | | | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|--|--|--------------------------------------|----------------------|--|------------------|------------------|
| Municipalities | Outcome | | | Main appropriation 2003/04 R'000 | Adjusted appropriation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Category A | | | | | | | | | | |
| City of Cape Town | | | | | | | | | | |
| Category B | | | | | | | | | | |
| Beaufort West | | | | | | | | | | |
| Bergervier | | | | | | | | | | |
| Bitou | | | | | | | | | | |
| Breed River/Winelands | | | | | | | | | | |
| Breed Valley | | | | | | | | | | |
| Cape Agulhas | | | | | | | | | | |
| Cederberg | | | | | | | | | | |
| Drakenstein | | | | | | | | | | |
| George | | | | | | | | | | |
| Kannaland | | | | | | | | | | |
| Knysna | | | | | | | | | | |
| Laingsburg | | | | | | | | | | |
| Langeberg | | | | | | | | | | |
| Matzikama | | | | | | | | | | |
| Mossel Bay | | | | | | | | | | |
| Oudtshoorn | | | | | | | | | | |
| Overstrand | | | | | | | | | | |
| Paarl | | | | | | | | | | |
| Prince Albert | | | | | | | | | | |
| Robertson | | | | | | | | | | |
| Saldanha Bay | | | | | | | | | | |
| Stellenbosch | | | | | | | | | | |
| Swartland | | | | | | | | | | |
| Swellendam | | | | | | | | | | |
| Theewaterskloof | | | | | | | | | | |
| Witzenberg | | | | | | | | | | |
| Unallocated | | | | | | | | | | |
| Category C | | | | | | | 350 | | 350 | 350 |
| Boland | | | | | | | | | | |
| Central Karoo | | | | | | | | | | |
| Eden | | | | | | | | | | |
| Overberg | | | | | | | | | | |
| West Coast | | | | | | | | | | |
| Unallocated | | | | | | | 350 | | 350 | 350 |
| Total transfers to local government | | | | | | | 350 | | 350 | 350 |

| Table B.5 Provincial payments and estimates by district and local municipality | | | | | | | | | | |
|---|--------------------------------------|--------------------------------------|--------------------------------------|---|---|---|-----------------------------|---|--------------------------|--------------------------|
| Provincial Administration | | | | | | | | | | |
| Municipalities | Outcome | | | Main appro- priation 2003/04 R'000 | Adjusted appro- priation 2003/04 R'000 | Revised estimate 2003/04 R'000 | Medium-term estimate | | | |
| | Audited 2000/01 R'000 | Audited 2001/02 R'000 | Audited 2002/03 R'000 | | | | 2004/05 R'000 | % Change from Revised estimate 2003/04 | 2005/06 R'000 | 2006/07 R'000 |
| Cape Town Metro | 189 462 | 267 638 | 324 287 | 295 622 | 313 590 | 311 071 | 296 367 | (4.73) | 289 323 | 298 744 |
| West Coast Municipalities | | | | | | | | | | |
| Matzikama | | | | | | | | | | |
| Cederberg | | | | | | | | | | |
| Bergrivier | | | | | | | | | | |
| Saldanha Bay | | | | | | | | | | |
| Swartland | | | | | | | | | | |
| West Coast DMA | | | | | | | | | | |
| West Coast District Municipality | | | | | | | | | | |
| Boland Municipalities | 9 965 | 11 451 | 11 437 | 13 153 | 12 640 | 12 413 | 12 565 | 1.22 | 12 869 | 13 169 |
| Witzenberg | | | | | | | | | | |
| Drakenstein | | | | | | | | | | |
| Stellenbosch | 9 965 | 11 451 | 11 437 | 13 153 | 12 640 | 12 413 | 12 565 | 1.22 | 12 869 | 13 169 |
| Breede Valley | | | | | | | | | | |
| Breede River/Winelands | | | | | | | | | | |
| Breede River DMA | | | | | | | | | | |
| Boland District Municipality | | | | | | | | | | |
| Overberg Municipalities | | | | | | | | | | |
| Theewaterskloof | | | | | | | | | | |
| Overstrand | | | | | | | | | | |
| Cape Agulhas | | | | | | | | | | |
| Swellendam | | | | | | | | | | |
| Overberg DMA | | | | | | | | | | |
| Overberg District Municipality | | | | | | | | | | |
| Eden Municipalities | | | | | | | | | | |
| Kannaland | | | | | | | | | | |
| Langeberg | | | | | | | | | | |
| Mossel Bay | | | | | | | | | | |
| George | | | | | | | | | | |
| Oudtshoorn | | | | | | | | | | |
| Bitou | | | | | | | | | | |
| Knysna | | | | | | | | | | |
| South Cape DMA | | | | | | | | | | |
| Eden District Municipality | | | | | | | | | | |
| Central Karoo Municipalities | | | | | | | | | | |
| Laingsburg | | | | | | | | | | |
| Prince Albert | | | | | | | | | | |
| Beaufort West | | | | | | | | | | |
| Central Karoo DMA | | | | | | | | | | |
| Central Karoo District Municipality | | | | | | | | | | |
| Total provincial expenditure by district and local municipality | 199 427 | 279 089 | 335 724 | 308 775 | 326 230 | 323 484 | 308 932 | (4.50) | 302 192 | 311 913 |